



NAMAL UNIVERSITY
MIANWALI

STUDENT HANDBOOK

NAMAL
UNIVERSITY
MIANWALI

2026-27

*"SHAPING THOSE
WHO SHAPE THE
FUTURE".*

DISCLAIMER

This handbook represents the information at the time of publication in August 2026.

The University reserves the right to correct or otherwise change any information without prior notice at its sole discretion.

The latest version is available at the Office of the Registrar portal:

<http://portal.namal.edu.pk/RegistrarOffice> >

Documents to Download > Student Handbooks and Policies

Namal University's Social Media Channels:

LinkedIn: <https://www.linkedin.com/school/namal-university-mianwali/posts/?feedView=all>

YouTube: <https://www.youtube.com/@namaluniversityofficial>

Instagram: <https://www.instagram.com/namal.university/?hl=en>

Facebook: <https://www.facebook.com/namaluniversitylive>

Tik-Tok: https://www.tiktok.com/@namal.university?_r=1&t=ZS-99Wh1ggG1Zs

Table of Contents

Namal University at a Glance.....	11
Background.....	11
Namal Knowledge City: An Inspiration, A Dream	11
Board of Governors	12
Vision and Mission of Namal University	13
Namal Core Values	13
Academic Conduct expected from the Namalites	13
Academic Calendar 2026-27	14
Directorate of Academics	16
Department of Computer Science	16
Programme Offered	16
Department of Electrical Engineering.....	17
Programme Offered	17
Department of Business Studies.....	17
Programme Offered	18
Department of Mathematics	18
Programme Offered	18
Administrative Offices.....	20
Registrar Secretariat	20
Student Support Office (SSO)	20
Functions and Responsibilities	20
Office of the Controller of Examinations (CoE).....	21
Functions and Responsibilities	21
Office of the Treasurer.....	22
Functions and Responsibilities	22
Academic Regulations.....	23
Academic Year	23
Academic Calendar.....	23
Degree Program.....	23
Program Duration.....	23
Course Requirement	23

Credit Hours	24
Course Load	24
Course Registration.....	25
Pre-requisite Courses	25
Core Courses	25
Elective Courses	25
Failed Courses	26
Repeating a Course	26
Course Drop Deadline	26
Course Withdrawal Deadline and Grade Letter for Such Courses	26
Courses Offered in Summer Semester	27
Attendance Policy	27
Separation Due to Prolonged Absence from Campus	27
Special Hardship Circumstances	27
Freezing of Semester	28
Transfer of Credit Hours.....	28
Ownership of Work	29
Mid-term and Final-term Exams	29
Eligibility for End-Term Examinations	29
Evaluation Procedure.....	30
Grading Instruments	30
Grading Policy.....	31
Award of Letter Grades	32
Grading Policy for class size of less than 20 students	33
Result Submission.....	34
Calculation of Semester GPA.....	34
Calculation of CGPA.....	34
Rechecking of Paper	34
GPA Calculation for Repeated Courses	34
Student Grievances against Course Instructor.....	35
Make-Up Policy for Graded Instruments	35
Academic Deficiency	35

Academic Warning	35
Academic Probation and Separation from the Program	35
During academic probation	36
Applying for Admission.....	36
Exam Code of Conduct.....	36
Breach of Exam Code of Conduct.....	36
Plagiarism.....	37
Other Forms of Academic Misconduct.....	37
Student Protocol during Examinations	37
Official Authority for Computation of Result.....	38
Issuance of Academic Transcript / Detailed Mark Sheet	38
Graduation	38
Medals and Awards for Graduates	38
Namal University Gold, Silver and Bronze Medals:	38
Dean’s Roll of Honour.....	38
Resolving the Cases of tie in CGPA	39
Tuition and other Fee	39
Financial Support	40
Scholarships.....	40
Namal Scholarship Committee.....	Error! Bookmark not defined.
Library	43
Library Collection	43
Online Resources.....	43
Library Membership.....	43
Borrowing.....	43
Book Bank usage	44
Clearance.....	45
Library Code of Conduct.....	45
Information Technology Support Centre (ITSC).....	47
Services Provided by ITSC.....	47
General Policies for using the Campus Network.....	47
Use of Copyright, Licensed material	48

Email Usage Guidelines	48
Indecent and Pornographic Materials.....	49
Interaction with Other Network Users	49
Cyber Security	49
Accessing External Network.....	49
Enforcement of IT Rules	49
Related Laws, Policies and Regulations	50
Software Development Cell (SDC)	51
Namal Campus Management System (CMS)	51
Health Facilities.....	53
Medical Health Care.....	53
Career Development and Placement Centre (CDPC).....	55
Student Hostels.....	56
Hostel Management.....	56
Admission to Hostel	56
Room Shifting.....	57
Safety and Personal Belongings	57
Furniture & Fixture.....	57
Use of Electric Appliances/ Items.....	58
Room Inspection	58
Notice Period.....	58
Suspension from hostel.....	58
Hostel timings.....	58
Medical Emergency	59
Celebration of Festivals.....	59
Visitors.....	59
Mess and Dining Facility.....	59
Mess Operational Committee	60
Strictly Prohibited Activities	60
Violation of Hostel Rules and Regulations	61
Disciplinary Action	61
Offences and Penalties	62

Complaints	63
General Administration.....	64
Office of the Director Student Affairs	65
Namal Societies & Clubs.....	65
Eligibility Criteria for Executive Bodies	65
Process for Shortlisting the Candidates.....	66
Role of the Executive Body	66
Suspension of Membership	66
Role of Patrons of Societies and Clubs	67
IMPORTANT CONTACT NUMBERS	85

About the Handbook

It is the start of a very important stage of your academic career, and this path is going to be full of promise and hope. Your determination, commitment and hard work will help you in winning more and more laurels for yourself, your family and for your Namal also.

We make focused efforts to meet all the needs of our students. We have placed committed faculty and staff to guide you and facilitate your journey towards your destination. Spell-binding surroundings and state of the art facilities will make you feel comfortable and let you cherish your matchless experience at Namal. Connectivity brings charm in the University life and helps in networking and socializing. Namal values are always very close to Namal Family and we expect that these, well carved out values, will bring commendable changes in your personalities. Namal Student Societies and Clubs are like launching pads and help students in realizing their dreams and give them ample possibilities to prove their worth. This opportunity will help you in understanding yourself and exploring your inborn talents.

The policies contained in this handbook are applicable to all students and it is the responsibility of the students to read all the rules and regulations very thoroughly and ensure compliance in letter and spirit. The code of conduct is binding and signing of the handbook implies acceptance of all the university policies and procedures. Keep this handbook in safe custody, because it is a useful reference throughout your study period. It is an updated version and Namal University reserves the rights for amendments.

Best wishes for your life at Namal!

Mr. Asif A. Malik

Registrar

Namal University, Mianwali

Message from Imran Khan – The Founder

Quaid-e-Azam M.A. Jinnah described students as ‘the nation builders of tomorrow’ and indeed you are. You are the pioneers of change and you will help shape the future of this country.

On joining Namal you have become part of creating a new Pakistan, one where there are equal opportunities for people like you, our talented youth, to grow and prosper in life.

Make the most of this opportunity you have been given. Study hard but also make sure that you make time for extracurricular activities that will enhance your skills and experiences and stretch you as a person.

I wish you the best of luck. I am proud of you all.



Imran Khan

Founder

Namal University Mianwali

A project of Namal Education Foundation

Message from the Rector

Dear Students,

Congratulations and welcome to Namal University, Mianwali. We are more than delighted to welcome you to the Namal family. As you embark on your academic career path, you move on a path full of promise and hope. We at Namal are dedicated to collaborating with you and challenging you on this beautiful journey to fully exploit the opportunities you will have at this great institution.



We are devoted to meeting the needs of all of our students. We have placed committed faculty and outstanding staff, a beautiful campus, and an atmosphere conducive to your academic goals and ambitions. Our experience tells us that students are most successful in the academic setting if they make connections with other fellow students. Whether you plan to commute or stay on campus, getting involved in student life will take you a step further in your journey and help you inculcate Namal values. We strongly encourage you to join one or more of our most popular student societies. They all offer ample leadership development opportunities, academic support, networking, personal growth, and community service. These values are indispensable in helping to shape you as one of the most valuable citizens of this beloved country.

We encourage you to walk the campus, ask questions, meet faculty and staff, and learn all you can about your university. We wish to see you study hard, build new friendships, get yourself involved in extracurricular activities, and have fun. We want to bring this to your kind notice that these are your best times, and we are here to help. We hope you realize all your dreams.

I will see you around campus.

Prof. Dr. Muhammad Najam ul Islam

Rector

Namal University Mianwali

Namal University at a Glance

Background

The Namal University, a brainchild project of visionary Mr. Imran Khan is located at 30 km from Mianwali city on Talagang Road, in beautiful countryside at the foot of the rising hills of Salt Range overseeing the scenic Namal Lake on its east.

The Namal University started its journey in 2008 as the Diploma Awarding Vocational College offering three years Diploma in Network Administration and Software Development. However, on the strong demand of the students, Mr. Imran Khan decided to affiliate this College to the University of Bradford (UoB) of which he was the Chancellor at that time. The courses that were completed by the students for their diploma work, were accepted by the UoB and after passing the additional courses during the additional top-up year, the first batch of students in Namal were awarded the degree of B.Sc. Computing from the UoB in 2012. Subsequently the students admitted in Namal in 2009 earned their degrees of BEng Software Engineering and B.Sc Computer Science from UoB in 2013.

From 2010 on-wards till 2015 the Namal College was affiliated with UoB for B.Sc Computer Science and BEng Electrical & Electronic Engineering and the students have completed their respective degrees in 2014, 2015, 2016, 2017, 2018 & 2019.

From 2016 to 2018, Namal College was affiliated with the University of Engineering and Technology (UET), Lahore for the three-degree programmes namely; B.Sc. Computer Science, B.Sc. Electrical Engineering and Bachelor of Business Administration (BBA). The degrees for the sessions 2016-20, 2017-21 and 2018-22 have been awarded by the UET, Lahore.

In 2019, the College was awarded the status of the degree awarding Institute that was further raised to the status of university in 2021.

Apart from undergraduate teaching, the University has launched two research Centres, namely Nisar Aziz AgriTech Research Centre and Namal Centre for Artificial Intelligence and Big data. Namal University and two multidisciplinary research centres have paved the way for establishing Pakistan's First Knowledge City in the rural area on the lines of Oxford University of UK.

Namal Knowledge City: An Inspiration, A Dream

The inspiration that led to the foundation of Namal College in 2008 was sparked by the admiration that Imran Khan has with Pakistani youth. To him the future stakeholders of Pakistan are a kaleidoscope of talent and hard work and it is with them that hope for a brighter future resides. It is a dream that has actualized with the help of his associates who are associated with world class institutions like LUMS, SKMT and Descon Engineering. This ambitious project was undertaken to provide educational facilities of international standards to talented youth of rural areas to trigger social and economic change through the academic evolution of rural areas of Pakistan.

A master plan of the Namal Knowledge City has been prepared by US based Ar. Tony Ashai – a renowned architect, and approved by the BoG. The work on the infrastructure of the city and some other necessary buildings is about to start.

The Namal Education Foundation (NEF) is actively engaged in providing financial and logistical support to the Namal University. A Board of Governors oversees all the affairs of the Namal University and the Namal Knowledge City.

Board of Governors

The members of the Board are renowned personalities in their respective fields. They work closely with the Faculty and Staff at Namal to achieve the vision of the Knowledge City. The members of the Board are:

1. Mr. Walid Iqbal (Chairperson)
2. Mr. Abdul Razak Dawood
3. Mr. Sikandar Mustafa Khan
4. Mrs. Aleema Khanum
5. Dr. Arif Nazir Butt
6. Dr. Rashid Amjad
7. Mr. Azam Jamil
8. A Vice Chancellor of a public sector university in Punjab nominated by the Patron.
- 9-11. Three members of the Punjab Provincial Assembly nominated by the Speaker
12. Chairperson, Higher Education Commission or his nominee
13. Chairperson, Punjab Higher Education Commission or his nominee
14. Secretary to the Government, Higher Education Department or his nominee
15. Rector

Vision and Mission of Namal University

Vision:

To become a centre of academic excellence for national uplift and development.

Mission:

- Educating bright youth who have Namal values and will contribute to organizations and the community.
- Finding innovative solutions to rural challenges by highly trained academics.

Namal Core Values

Namal University firmly believes in the following values and strives hard to inculcate these values in its students.

- | | |
|-------------|-------------------------|
| ➤ Merit | ➤ Excellence |
| ➤ Integrity | ➤ Commitment |
| ➤ Tolerance | ➤ Social Responsibility |

Academic Conduct expected from the Namalites

The University expects its students to exhibit Namal's core values in their character and dealings. You must work hard and try your best to achieve success without sacrificing or compromising any of the core values.

The University believes in creating an inquisitive environment where the students are highly encouraged to ask questions. Discussion, debate and disagreement are highly encouraged in the class if it is well supported by facts, logic and remains within the bounds of respect and modesty.

To maintain student discipline, the University has approved "Student Discipline and Conduct Policy", "Student Code of Conduct" and "Exam Code of Conduct". The policy is implemented in the university through the Student Discipline Committee (SDC), the details of which are also elaborated in the policy mentioned above. The SDC, led by a senior faculty member, bears the responsibility of addressing reported instances of violations of the above-mentioned code of conduct as well as Namal's rules and regulations. The SDC holds the authority to propose its decisions to the appropriate competent authority. Students have the right to appeal against the decision of the SDC. Cases of Sexual harassment are dealt with separately as given in HEC Policy on "Protection against Harassment in Higher Education Institutions".

The student-relevant policies implemented at Namal University, Mianwali, are available at the Namal University Website (<https://namal.edu.pk/downloads>).

Academic Calendar 2026-27

Namal Academic Calendar 2026-27	
Fall Semester 2026	
Activity	Dates
Pre-Semester Activities	
Course Registration / Enrollment on QOBE	August 31- September 04, 2026 (Monday - Friday)

Semester Activities	
Commencement of Classes (Week 01)	September 07, 2026 (Monday)
Orientation for Freshmen	September 10 - 12, 2026 (Thursday - Saturday)
Commencement of Classes for Freshmen	September 14, 2026 (Monday)
Course Add/Drop Deadline	September 18, 2026 (Friday) (Within Two Weeks)
	September 25, 2026 (Friday) (For Freshmen)
Course Withdrawal Deadline	October 16, 2026 (Friday) (Within Six Weeks)
	October 23, 2026 (Friday) (For Freshmen)
Midterm Exams (Week 10)	November 09 - 14, 2026 (Monday - Saturday)
Convocation 2026	November 28, 2026 (Saturday) [Tentative]
Makeup Classes for Quaid-e-Azam Day	December 19, 2026 (Saturday)
Quaid-e-Azam Day	December 25, 2026 (Friday)
Last Day of Classes	January 01, 2027 (Friday)
Final Exams (Week 18)	January 04- 09, 2027 (Monday - Saturday)
Semester Break	January 11 - 22, 2027 (Monday - Friday)
Announcement of the Result	January 16, 2027 (Saturday)

Namal Academic Calendar 2026-27	
Spring Semester 2027	
Activity	Date
Pre-Semester Activities	
Course Registration/ Enrollment on QOBE	January 18-22, 2027 (Monday - Friday)
Semester Activities	
Commencement of Classes (Week 01)	January 25, 2027 (Monday)
Course Add/Drop Deadline	February 04, 2027 (Thursday) (Within Two Weeks)
Kashmir Day	February 05, 2027 (Friday)
Makeup Classes for Kashmir Day	February 13, 2027 (Saturday)
Course Withdrawal Deadline	March 05, 2027 (Friday) (Within Six Weeks)
Eid-ul-Fitr Holidays	March 10- 14, 2027 (Wednesday - Sunday)
Midterm Exams (Week 9)	March 22 - 28, 2027 (Monday - Sunday)
Pakistan Day	March 23, 2027 (Tuesday)
Open House + Career Fair	April 24, 2027 (Saturday)
Labour Day	May 01, 2027 (Saturday)
Eid-ul-Adha Holidays	May 15 - 19, 2027 (Saturday - Wednesday)
Last Day of Classes	May 28, 2027 (Friday)
Final Exams (Week 19)	May 31 - June 05, 2027 (Monday-Saturday)
Announcement of the Result	June 12, 2027 (Saturday)
Ashura Holidays	June 14 - 15, 2027 (Monday - Tuesday)
Summer Break 2027	
June 14, 2027 (Monday) - September 03, 2027 (Friday), 2027 (12 weeks)	
Summer Semester 2027	
June 21, 2027 (Monday) - August 27, 2027 (Friday), 2027 (10 weeks)	

Directorate of Academics

There are Four Academic Departments in the Directorate of Academics; Department of Computer Science, Department of Electrical Engineering, Department of Business Studies and Department of Mathematics. The Vision/mission of each department, as well as the programme offered and Scheme of studies, are given under each Department

Department of Computer Science

Vision

To emerge as a centre of excellence in computing and technology through quality education and impactful research.

Mission

The Department of Computer Science is committed to the following goals:

- To provide quality education and research opportunities.
- To empower graduates to take on local and global societal challenges.
- To instil in them the ability to be lifelong learners, critical thinkers, effective communicators, and problem solvers with strong moral values.

Programme Offered

B.S. Computer Science

Program Objectives:

The BS (CS) program aims at producing graduates with following qualities:

Technically Sound:

Inculcate computing knowledge, analytical skills and creativity to design optimal solutions.

Communication Skills and Leadership:

Instil effective communication and interpersonal skills along with leadership qualities.

Ethical Values and Socially Responsible:

Foster moral and ethical values with a keen sense of societal responsibility and lifelong commitment to learning.

For more details about the department, please visit: <https://namal.edu.pk/department-of-computer-science>

Department of Electrical Engineering

Vision

In line with the vision of Namal Institute Mianwali, the Electrical Engineering Department aims to become a centre of excellence in teaching and application-oriented research.

Mission

The Electrical Engineering Department is committed to producing graduates that are technically expert, excellent communicators, self-accountable, respectful to others, passionate readers, willing to take on challenges and trustworthy. Further, the department is committed to application-oriented research in technology towards socio-economic development of the rural area of Pakistan.

Programme Offered

B.S. Electrical Engineering

Program Objectives

PEO-1: Achieve high standards of excellence in both academia and industry through knowledge, exploration, design, and analysis using innovative tools.

PEO-2: Actively tackling issues towards environment, society, and moral principles as an electrical engineer.

PEO-3: Take on leadership position in organization through effective management, teamwork, communication and continuous learning.

For more details about the department, please visit: <https://namal.edu.pk/department-of-electrical-engineering>

Department of Business Studies

Vision:

To be a center of excellence in business education that nurtures ideas and people to provide sustainable business solutions for society.

Mission:

To equip aspiring youth with cross-functional business knowledge, impactful research and Namal values through rigorous academic programs, experiential learning, and industry partnerships to drive positive change in the business landscape and society.

Programme Offered

Bachelor of Business Administration (BBA)

Program Educational Objectives (PEOs):

- PEO 1** Demonstrate proficiency in applying core business principles and leveraging data-driven decision-making to solve business problems effectively.
- PEO 2** Apply critical thinking, effective communication, and collaboration skills within diverse and inclusive teams.
- PEO 3** Exhibit ethical leadership practices and social responsibility for making meaningful contributions to businesses and society.

For more details about the department, please visit: <https://namal.edu.pk/department-of-business-studies>

Department of Mathematics

Vision

To provide an environment where students can learn analytical and quantitative reasoning skills and promote Mathematical thinking as a significant part of human thought.

Mission

The Department of Mathematics is committed to the following goals:

- To develop skills and abilities to discuss and implement mathematical ideas effectively to solve practical problems.
- To impart the capacity to become an independent learner, critical thinker, and problem solver who can make effective contributions to society.
- To provide an ideal environment for the continued growth of faculty members with meaningful research.

Programme Offered

BS (Mathematics)

Program Objectives

The objective of the BS (Math) programme is:

- To develop the ability to its students to discuss mathematical ideas effectively and to use these skills to solve practical problems.
- To impart the capacity to become an independent learner, critical thinker and problem-solver.

- To provide an ideal environment for the continued growth of faculty members with meaningful research.

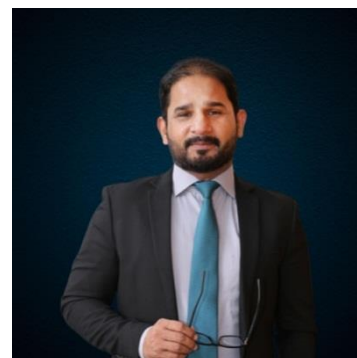
For more details about the department, please visit: <https://namal.edu.pk/department-of-mathematics>

Administrative Offices

Registrar Secretariat

Registrar's office is the central, main and an important organ of the University. As the principal office of the University, it liaisons with the external regulatory bodies and also coordinates among all the authorities and the Academic Departments of the University. This office is the custodian of the university common seal and organizes the meetings of the chartered bodies of the University.

The first and the foremost point of contact for the Namal students is the Student Support Office (SSO) in the Registrar office.



Mr. Asif A. Malik

Registrar

registrar@namal.edu.pk

Student Support Office (SSO)

SSO was established in 2010 with the purpose of providing facilitation to the students under one roof. The objective of the office is to:

- Maintain up to date records of all students and share with respective departments, when required.
- Make sure the synchronization and safety of all students' record.

Functions and Responsibilities

- To execute/implement admission process according to the approved admission policy of the University.
- To enrol newly admitted students and issue them registration numbers
- To prepare and deliver student cards
- To maintain the directory of the students with their contact numbers and addresses.
- To provide counselling to the students regarding scholarships
- To correspond with the students through emails, letters and phone calls as and when required

Registrar Secretariat Core Team:

Mr. Akbar Rehman Khan
Assistant Manager (SSO)
Tel: +92 0459 236995 Ext: 130
akbar.rehman@namal.edu.pk

Mr. Haris Bilal Malik
Assistant Registrar
Tel: +92 0459 236995 Ext: 145
asst.registrar@namal.edu.pk

Office of the Controller of Examinations (CoE)

The COE's office is committed to upholding the highest standards of integrity and efficiency in all exam-related matters. The core objectives guiding our work include:

- **Efficient exam functions** — executing all examination processes promptly and accurately within prescribed timelines.
- **Authenticity of information** — ensuring that all communications and documents issued from this office are genuine and reliable.
- **Custody of master records** — safeguarding the official records of examinations with the utmost care and responsibility.



Dr. Ibrahim Qazi
Controller of
Examinations
coe@namal.edu.pk

To further strengthen transparency, the office has introduced **QR code verification**, enabling self-verification of academic documents with ease and confidence.

Functions and Responsibilities

- To plan and conduct all Examinations according to the approved Academic Regulations.
- To maintain secrecy in handling the question papers, answer sheets and tabulation of the examination results.
- To issue Result Notifications after each Exam and Gazette Notifications of Graduates.
- To issue the Transcripts, Provisional Certificates, and degrees to the candidates.
- To provide adequate information on all examination matters and to bring to the notice of the authorities any infringement of the Regulations pertaining to the examination and ensure that the decisions of the BoG and other competent authorities are implemented.

Exam Team:

Ms. Asma Batool

Manager

Tel: +92 0459 236995 Ext: 131

asma.awan@namal.edu.pk

Mr. Zafar Iqbal

Assistant Manager

Tel: +92 0459 236995 Ext: 105

zafar.iqbal@namal.edu.pk

Mr. Khan Zaman

Examination Officer

Tel: +92 0459 236995 Ext: 105

exams@namal.edu.pk

Office of the Treasurer

Treasurer's Office was previously called Namal College Finance Office that was headed by the Namal Chief Financial Officer. After gaining the status of the University, the office was re-named in-line with the Charter of the Namal University with Treasurer as its head.



Mr. Yasir Rasheed
Treasurer
treasurer@namal.edu.pk

Functions and Responsibilities

- To manage the assets, liabilities, receipts, expenditures, funds and investments of the University.
- To prepare the annual and revised budget estimates of the University and present the estimate to the Board.
- To ensure that the accounts of the University are audited annually and are available for submission to the Board within six months of the end of a financial year.
- To collect and maintain the account of students Fee.
- To participate in the process of Financial Support to the students.

Finance Team:

Mr. Muhammad Imran

Manager Finance

Tel: +92 0459 236995 Ext: 132

managerfinance@namal.edu.pk

Mr. Nasir Mahmood

Assistant Manager Finance

Tel: +92 0459 236995 Ext: 149

asst.managerfinance@namal.edu.pk

Mr. Malik Ahmed Hassan

Finance Executive

Tel: +92 0459 236995 Ext: 149

finance.executive@namal.edu.pk

Academic Regulations

Academic Year

Namal University's academic year comprises two regular semesters, the Fall and Spring semesters. Each semester consists of 18 weeks, comprising 16 teaching weeks, one week each for mid-term and final exams.

The summer semester is optional and spread over 9 weeks, comprising 8 teaching weeks and one exam week. To make up for the short duration, the contact hours per week of summer semester courses are double of the contact hours of regular semester courses.

Academic Calendar

The University will publish an academic calendar well before the start of the Fall semester of every year. The calendar may include dates of various events occurring during the subsequent academic year (two regular semesters, Fall & Spring, and an optional Summer Semester, if required) and must include the following:

- i) Semester Starting Date
- ii) Holidays During the Semester
- iii) Mid-Term Exam Week
- iv) Final Exam Week
- v) Semester End Date
- vi) Result Notification Date

Special makeup classes shall be arranged, if the university is closed due to unusual circumstances and holidays.

Degree Program

Program Duration

The minimum duration of an undergraduate program is four years. A student can, however, remain enrolled in any of these programs for a maximum of six consecutive years from the date of first admission to Namal University. An extension of up to one year may be granted with the Rector's approval as per the academic program's requirement. All undergraduate degree programs are comprised of 124(min)-140(max) credit hours in line with HEC/NQF (National Qualification Framework) and respective regulatory bodies.

Course Requirement

The structure of the undergraduate programs consists of the following course distribution:

- i) University Core: Compulsory courses for all programs and applicable to all undergraduate students of Namal University.
- ii) Program Core: Compulsory courses as specified by the respective program curricula.
- iii) Electives: Optional courses for each program as specified by the respective program curricula.

The relevant academic department will enforce a minimum number of credit hours from each category listed above, as per the approved degree requirements. The program core and electives may further be sub-categorized as per the requirement of that program by the respective department.

Credit Hours

- i) A credit hour means teaching a theory course for one hour each week throughout the semester.
- ii) One credit hour in a laboratory or practical work/project would require lab contact of three hours per week throughout the semester.
- iii) The credit hours are denoted by two digits within brackets with a hyphen in between the total being shown prior to the bracket. The first digit represents the theory part, while the second (right side) digit represents the practical.
- iv) Thus 3(3-0) means three credit hours of theory, while 4(3-1) means a total of four credit hours, of which three are of theory while one credit hour is for laboratory or practical work/field work as per the requirement of the academic program.

Theory Course of 03 Credit Hours	3 classes of 01 hour per week or 2 classes of 1.5 hours per week or 1 class of 03 hours per week
Practical (Lab) Work/Field Work of 01 Credit Hour	03 Contact hours per week

Course Load

The maximum load that a student can register in a semester is 18 credit hours. If the student follows the regular registration plan as prescribed in the curriculum, he/she will be able to complete the graduation requirements within 8 semesters without the need to register beyond the maximum load in any semester. However, in case the student repeats a course or takes any extra course(s), it is the responsibility of the student to develop an effective plan to complete the graduation requirements.

If a student wishes to enrol in any extra credit hour(s) beyond the maximum limit of 18 credit hours, he/she can do so with the approval of the Registrar on the recommendation of relevant Head of Department (HoD). Such approval can be sought for a maximum of

one extra course only (beyond the road map) or 22 credit hours, and this exception may only be granted if

- i) The student has a CGPA of at least 3.50, or
- ii) The student needs to register the course in order to graduate on time.

The summer semester is optional and the maximum load that a student may register is up to 8 credit hours spread over a maximum of two courses.

Course Registration

Pre-requisite Courses

Prior to the enrolment in a course, the program curriculum may require the student to have passed a pre-requisite course. This condition is checked at the time of registration for the subsequent course. If the pre-requisite and subsequent courses are taken in consecutive semesters, then it is possible that the result of the pre-requisite course has not been announced when the course registration of the subsequent course is taking place. In such an event, the student will be provisionally registered for the subsequent course, subject to the condition that the student passes the pre-requisite course. If the pre-requisite course is not passed, the student will automatically be dropped from the subsequent course.

Core Courses

Before the start of each semester, all students will be pre-registered for University Core and Program Core courses according to the schedule prescribed in their respective curricula, within the specified pre-requisite constraints.

Elective Courses

Before the end of the enrolment deadline i.e. two weeks after the start of the semester, the students must decide the electives in which they wish to enrol. The department shall publish the course outlines for all courses offered in a semester before the semester commences. The outlines include the content of the course along with information on prerequisite courses, tentative grading breakup, enrolment capacity and any additional attendance requirements for the course. The students must communicate the selected electives to the department in accordance with the procedure specified by the Registrar.

A student may be awarded a degree without passing an elective course, provided he/she has fulfilled the credit hour requirements of the program. However, that course will not be counted towards the credit hour requirements as specified in the program curriculum. The curriculum will define the alternative elective course(s) that may be taken in lieu of the failed course, in order to complete the credit hour requirements.

Failed Courses

A student can only be awarded a degree after passing all the courses belonging to the University Core and Program Core categories. Therefore, if a student fails a Core course, he/she must repeat and pass the course as a graduation requirement. The following rules apply:

- i) If an “F” grade is awarded in a Core course, the student must then repeat the course by enrolling in the next offering of that course in a regular semester.
- ii) The student may also repeat a Core course if offered in the next summer semester, provided that it has not been offered in any regular semester after the award of the “F” grade.

Repeating a Course

A student is allowed to repeat a course in which he/she has obtained a grade “C” or less. In this case, the grades of all attempts are included in the transcript, but only the highest grade is used in the calculation of CGPA.

Courses lying outside the Prescribed Curriculum Schedule

Such enrolment may occur if a student is repeating that course or was unable to enroll in that course during its regular offering for some reason (such as not meeting the pre-requisite criteria or any other unavoidable circumstances). In this case, the student must request the department for enrolment in that course at least one week before the commencement of the semester, in accordance with the procedure specified by the Registrar. An exception to this deadline can only be made if the enrolment is subject to the grade of a course whose result is still pending. In such an event, the student must communicate the enrolment within 3 working days after the result has been announced.

Note: A pre-requisite and subsequent course cannot be registered in the same semester.

Course Drop Deadline

A student may request to drop any course before the drop deadline i.e. two weeks after the start of the semester. For this, the student must communicate the request to the department in accordance with the procedure specified by the Registrar.

Course Withdrawal Deadline and Grade Letter for Such Courses

A student may withdraw from a course voluntarily. If the withdrawal is made before the withdrawal deadline, i.e., 6 weeks from the start of the semester, then the student will be awarded a “W” grade which will have no impact on the calculation of the GPA. In this case, the transcript will reflect the W grade to indicate that the student withdrew from the course voluntarily. If the course is withdrawn after the withdrawal deadline then the

student is automatically awarded an F grade, which will stay on the transcript and will be counted in the GPA calculation.

Courses Offered in Summer Semester

- i) If a student wishes to enrol in any course offered in the summer semester, he/she must communicate the request at least one week before the start of the semester. If the student subsequently wishes to drop a course, the deadline will be one week after the start of the semester.
- ii) A student can only register in 1-2 courses of 3-8 credit hours, and there shall be no registration of advance/new courses. Due to the short summer semester duration, the enrolment process deadlines are adjusted accordingly.
- iii) A student who has either failed a subject or wants to improve his/her grade from C (or less), the maximum grade award will be capped at B+.

Attendance Policy

Students are expected to attend all classes. However, 75% attendance of the lectures/laboratory work delivered to his/her class in each course is mandatory. The Rector may give relaxation up to 10% due to unforeseen situations like sickness, bereavement in the family, law and order situation, untoward incident etc. on the recommendation of the relevant HoD.

Attendance, once marked, shall not be changed. The student falling short of the required attendance percentage in any subject(s) shall not be allowed to appear in the end-term/final examination of the respective subject(s). Some instructors may have additional attendance requirements and can associate grade reduction with absences as specified in the course outline.

Separation Due to Prolonged Absence from Campus

A student may be separated from the program if he/she is absent from the campus for an extended duration of time without any prior notification. Such duration constitutes at least 4 weeks from the last known presence of the student on campus. The decision of separation will be communicated at the provided contact/address. However, the student may appeal against the decision within 10 working days to the Rector of the University, whose decision will be final.

Special Hardship Circumstances

Under extraneous circumstances lying outside of the student's control, a leave of absence without any prior communication may be sanctioned by the University. The authority to warrant such a leave lies only with the Rector of the University.

Freezing of Semester

A student may take a semester off by applying to the University as per the procedure specified by the Registrar. The request to freeze a semester must be made before (or within) two weeks after the commencement of that semester. Further, freezing the first semester after admission to the academic program is not allowed.

- i) An exception to the above may be considered by the Rector for freezing of a semester under the following special circumstances:
 - a) Death in the immediate family
 - b) Any other acceptable justified rationale.
- ii) Summer semester is optional. The request to freeze a semester is only applicable to regular semesters.
- iii) Freezing a semester may cause a delay in graduation. It is the responsibility of the student to plan his/her studies accordingly.
- iv) The maximum allowed duration for completion of the degree requirements is calculated from the date of admission to the program and is not affected by the freezing of any semester.
- v) A student's academic/probationary status remains unchanged on re-joining the University after taking the semester off.
- vi) The student must inform the University through the prescribed procedure to freeze the semester. Not enrolling in any course or dropping all courses for a semester without prior notification does not imply that the student has taken the semester off. In such an event, the student will be considered absent from the campus with all corresponding rules and regulations applied.

Transfer of Credit Hours

After admission, a student may request for transfer of credit for course(s) studied at any other HEI/university duly recognized by the HEC and respective council/regulatory body. Credit hours for all transferred courses will count towards the degree requirements; however, they will not be included in the calculation of CGPA at Namal University. The following rules apply:

- i) A student must earn at least half of the total credit hours of the respective program at Namal University in order to be awarded an undergraduate degree. This limit will dictate the maximum number of courses whose credit hours may be transferred. In addition, the institution that the student has previously attended may also enforce some additional requirements regarding the limit.
- ii) Credit hours of a course shall not be transferred if the grade obtained is less than C.

- iii) A course can only be transferred if it is determined to be equivalent to a similar course offered at Namal University.
- iv) Like all other students, the transfer student will also be given a maximum duration (counted from the start of the degree program in the previous institution) for completion of the degree requirements at Namal University.

The transfer of credit hours can only be approved by the Rector of the University on the recommendation of the relevant standing committee of the department in which admission is sought. The committee will decide which courses will be transferred, the maximum degree duration to be assigned, and any additional/remedial courses to be taken. The equivalence of courses will be assessed based on the details provided by the HEI where the courses were taken. It is the responsibility of the student to ensure that the previous HEI provides all the necessary details required for the transfer by Namal University.

Ownership of Work

Any academic document, such as thesis, research article, project etc. developed by any faculty member, student or employee of the University shall be the University's intellectual property.

Mid-term and Final-term Exams

- i. Mid-term and final-term exams are scheduled to be held in each semester as per the academic calendar under the overall supervision of the Examination Office.
- ii. The date sheet will be issued by the Exam Office for both (mid/final) exams along with the allocation of examination venues. The invigilation staff and administrative support for the smooth conduct of examinations will be deputed/assigned by the office of the Controller of Examinations.

Eligibility for End-Term Examinations

A student shall be eligible to appear in the end-term examinations provided he/she:

- i) Has been on the rolls of the University during that semester.
- ii) Has attained the attendance as per University rules. The student falling short of the required percentage of attendance shall be treated as failed in that course.
- iii) Has registered himself/herself for the courses of study.
- iv) Has paid all the university dues including tuition fee/hostel fee etc. before the commencement of examinations.
- v) If the student is awarded a WF grade by the Disciplinary Committee, the student may still appear in the exam if a decision on his/her appeal is pending, or the appeal has been registered but formal proceedings have not yet been initiated by the Appeal Committee. In this case, if the

original decision is upheld by the Appeal Committee, the WF grade will be awarded irrespective of whether the final exam was attempted or not.

Handicapped/Disabled Students Examination Facilities

A blind student will be provided writer/amanuensis at the expense of the University on the recommendations of the head of the teaching department. The writer/amanuensis shall be of a lower grade of education than the candidate. He/she would be allowed 45 minutes for solving the question paper over and above the time stipulated for a question paper.

Evaluation Procedure

The evaluation of the students is carried out for all the registered courses. The result of this process is a letter grade that is awarded against each course. The award of grades will take place as follows:

- i) The course teacher is responsible for the evaluation of the work/performance of the students and for the award of grades on the basis of Table: 2 given below under Grading Policy.
- ii) The number and nature of tests and assignments depends on the nature of the course. To pass a course, a student must obtain a minimum 'D' grade cumulative.
- iii) The scripts of each activity such as Midterm and Final Examinations, assignments, quizzes etc. will be shown to the students by the relevant teacher.

Grading Instruments

- i) The students' learning in a specific course will be evaluated through various grading instruments prescribed and approved by the respective department in line with the University approved policy. In each semester, students may be required to appear in quizzes, midterm, final examinations, group discussions, presentations (individual/group), CEP and submit projects/assignments/lab reports. The weightage of these instruments can be determined/assigned on the basis of the following guidelines:

Table 1: Grading Instruments for a Theory Course and Lab

Grading Instruments for a Theory Course	
Evaluation Instruments*	Weightage
Sessional (Assignment/Quiz/Project/Presentation/CEP/Class Participation/ Lab Reports/ Group Discussions)	20% - 35%
Midterm Exam	25% - 30%
Final Exam	40% - 50%

Grading Instruments for Lab	
Evaluation Instruments*	Weightage
Guided Lab (All assessments will be marked based on rubrics)	50% - 70%
Open Ended Lab/Design Project/CEP	10% - 40%
Viva/Exam	10% - 30%

* Each department shall approve the grading instruments along with their respective weightage for all the offered courses and intimate to the exam office at least one week before the commencement of the semester.

- ii) At the beginning of a semester, the instructor of each course shall hand out the information on the attendance policy, grade distribution policy, assessment criteria, paper specification, examination dates, schedule of material to be taught, take-home assignment policy, reading material and any other information important for the successful completion of the course, to the students.
- iii) There will be no Supplementary/Special Examination; if a student fails a course, he/she is required to repeat it as per the Course Repeat Policy.

Grading Policy

The relative grading system in line with the HEC guidelines will be followed. After the conclusion of a course, the instructor awards each student enrolled in that course with a letter grade based on the student's performance in the graded instruments. Grades are assigned in accordance with the following scale:

Table 2: Grades & Grade Points

Grade	Grade Point	Description
A+	4.00	Pre-eminent
A	4.00	Outstanding
A-	3.67	Excellent
B+	3.33	Very Good
B	3.00	Good
B-	2.67	Average
C+	2.33	Satisfactory
C	2.00	Below Expectation

C-	1.67	Low Pass
D+	1.33	Marginal Pass
D	1.00	Unsatisfactory
F* ¹	0.00	Fail
P* ²	-	Pass
IP* ³	-	In Progress
W* ⁴	-	Withdrawn
WF* ⁵	-	Withdrawn Forcefully

Key:

- *¹ F (Fail): Grade does not count towards the credit hour requirements of the program
- *² P (Pass): Grade does not count towards GPA calculation. However, it may count towards the credit hour requirements as prescribed in the program requirements
- *³ IP (In Progress): The subjects spread over more than one semester may be graded as "IP" until completion of those subjects. This grade shall be recorded in the transcript and will not be treated as "F" grade. "IP" credits will be counted towards degree credit requirements, but these credits will not be used in computation of GPA/CGPA.
- *⁴ W (Withdrawn): The grade indicates that the student voluntarily withdrew the course within the withdrawal deadline. This grade does not contribute towards the student's GPA or credit hour requirements.
- *⁵ WF (Withdrawn forcefully): grade indicates that the student was withdrawn forcefully from the course due to any disciplinary action. This grade does not contribute towards the GPA or credit hour requirements of the student.

Award of Letter Grades

The guidelines for the award of letter grades on a relative scale are given below:

- i) The final marks (out of 100 and in whole numbers) of each student of the class should be used to calculate an arithmetic average and standard deviation.
- ii) Minimum marks threshold linked to content mastery may be established for the award of a passing letter grade. Students earning marks below this threshold shall be awarded "F" grade
- iii) The distribution of the marks may be examined by plotting the scatter chart or the histogram with appropriate bin widths; with marks plotted on the x-axis starting from minimum passing marks up to 100 and frequency (number of students in various bins on the y-axis).

- iv) The marks distribution of a standard course is expected to be a bell-shaped graph with mean peaked at grade B (mean ± 0.5 of SD) and spreading on both sides symmetrically depending on the S.D of the marks of the student.
- v) Letter grades are awarded based on a normal curve, with A⁺ being the highest passing grade (at or beyond +2SD from the mean) and D & D⁺ being the lowest passing grade (at or beyond -2SD from the mean). The other grades, e.g., B⁺ lie between (0.5 to 1.0) of SD, A⁻ between (1.0 to 1.5) of SD and A between (1.5 to 2.0) of SD. Similarly, B⁻ grade lies between (-0.5 to -1.0) of SD, C⁺ between (-0.1 to -1.33) of SD, C between (-1.66 to -1.34) of SD, C⁻ between (-1.67 to -2.0) of SD.

The instructor may fix a threshold for passing a course with the approval of the department. Below this threshold, students are declared as Failed and are not included for assigning grades as described above.
- vi) A teacher may, with the approval of the department, assign B⁺ or B⁻ (instead of B grade) to the mean/peak (depending upon the result data and course difficulty level).

Grading Policy for class size of less than 20 students

For the class size of less than 20 students, Absolute Grading System (AGS) shall be adopted. The grades and the grade points against the percentage of obtained marks of each student are shown in Table 3 below.

Table 3: Grades, Description of the grades and the Grade Points for various bins of percentage marks.

Marks Obtained (%)	Grade	Grade Points (Same as in RGS)	Description of the Grades (Same as in RGS)
95 and above	A+	4.00	Pre-eminent
85-94.99	A	4.00	Outstanding
80-84.99	A-	3.67	Excellent
75-79.99	B+	3.33	Very Good
71-74.99	B	3.00	Good
68-70.99	B-	2.67	Average
64-67.99	C+	2.33	Satisfactory
61-63.99	C	2.00	Below Expectation
58-60.99	C-	1.67	Low Pass
54-57.99	D+	1.33	Marginal Pass

50-53.99	D	1.00	Unsatisfactory
Below 50	F	0.00	Fail

Result Submission

The following steps shall be followed in result submission:

- i) The department shall submit the results of all the offered courses within five working days after last day of the final examinations to the office of Controller of Examinations.
- ii) The Examination Office shall declare the result, within five working days after receiving the final award lists.

Calculation of Semester GPA

The Exam Office shall compute the semester Grade Point Average (GPA) of the student at the end of each semester. The GPA is a weighted average of the Grade Points earned by the student in all the courses of that semester and is calculated as follows:

$$\text{GPA} = \frac{\sum (\text{grade points} \times \text{course credits})}{\sum \text{gradable credits}}$$

where the sum is calculated over all the courses taken during that semester

Calculation of CGPA

The Cumulative Grade Point Average (CGPA) is also calculated by the Exam Office at the end of each semester and represents the performance of the student combined overall completed semesters. The formula for the calculation of CGPA is the same as that for the GPA except that the sums are calculated over all courses enrolled by that student since the commencement of the program.

Rechecking of Paper

- i) There shall be no re-evaluation of the answer book. However, a student may apply to get the answer book re-checked for totalling and for verification that all questions or parts thereof have been fully marked. If applied by the student, this will be done by the relevant teacher in presence of Head of the department and the Controller of Examinations, within one month from the date of declaration of the result. Errors or omissions, if any, shall be rectified.
- ii) The candidate or anybody on his behalf has no right to see or examine the answer book for any purpose.

GPA Calculation for Repeated Courses

In case a student repeats a course, the grade of both attempts will appear on the transcript but for CGPA calculation only the highest grade will be counted.

Student Grievances against Course Instructor

A student must submit the grievance (if any), against the course instructor in writing to the Head of the Department within 5 days of the receipt of the grade. The Head of the Department will forward the grievance application to a Committee comprising of three senior faculty members. It will be mandatory for the Committee to hear both parties (student and the instructor) and will give its final decision within 5 days or before the start of registration for the new semester, whichever comes early. The decision of the Committee will be deemed final and will be binding on all parties.

Make-Up Policy for Graded Instruments

In case, a student has missed midterm or final exam of a course(s), he/she may file a Make-up Petition within five working days after the exam. The Rector may allow the Make-up exam(s) on the recommendation of the relevant Head and the Registrar. If the petition is accepted, the decision will be communicated to all the relevant faculty member(s) to take the necessary remedial action.

Academic Deficiency

In order to remain in a respectable academic standing, the students are required to maintain a minimum standard for their GPA/CGPA in each semester. Failure to do so, will result in the student being awarded an academically deficient status according to the rules given below

Academic Warning

An academic warning indicates that the student must devote further effort towards his/her studies to avoid losing his/her satisfactory academic standing. A warning is issued if any of the following holds:

- i) The student secures a GPA of less than 2.30 in any semester.
- ii) The CGPA of the student falls below 2.50 after any semester, regardless of the semester GPA.

In case an academic warning is issued, the student will be notified about the warning via email.

Academic Probation and Separation from the Program

Academic probation indicates a serious academic deficiency and puts into question the ability of the student to continue studying in the program. An academic probation can also be applied without the student previously being issued an academic warning.

If the student's CGPA falls below 2.00 (regardless of semester GPA), it will be considered as academic probation. If the probation count reaches "3" in his/her entire degree program, the student will be separated from the program (*For*

example, the student got first probation, CGPA<2.00 in 2nd semester, and later in 4th semester same student again secured CGPA <2.00. Later on, at any stage of the degree program, if the CGPA (of the same student) falls below 2.00, he/she will be separated from the program.

After the student is separated from an academic program, the student will be notified about the separation via email, and a separate letter will be dispatched at the address of the student provided by him/her at the time of admission.

During academic probation

- i) A student may not register more than 12 credit hours for a semester. An exception to this may be approved by the Registrar on recommendation of the relevant HoD, if this condition is preventing the student from graduating within the maximum duration for an undergraduate program.
- ii) The student is also not allowed to hold an executive role in a student society or any other student body. Failure to comply with this condition may result in disciplinary proceedings against the student.

Applying for Admission

In the case that a student is separated from the program on academic grounds, he/she may apply for admission to the program as a fresh candidate as per the admission policy of the respective year. However, students separated from the program on disciplinary grounds are not eligible to apply for admission as fresh candidate.

Exam Code of Conduct

Namal University's Exam Code of Conduct requires the students to strictly observe the Examination Rules by obeying the invigilating staff's instructions while attempting Question Papers honestly, safely, and uprightly.

Breach of Exam Code of Conduct

Breach of the Exam Code of Conduct means unlawfully contacting any other source, person, or group to attempt the assignments, quizzes, or Examinations. It covers any action a person takes to gain an unfair advantage when undertaking assessments.

Remember – University will not accept the excuse of ignorance about the information regarding academic misconduct in examinations.

The following will lead to a charge of Academic Misconduct but not limited to:

- i) Disruptive behaviour during an examination.
- ii) Failure to comply with written Examination Regulations or the oral or written instructions provided by internal Examiner or invigilators.

- iii) Gaining access to any unauthorized material, either before or during the examination to gain an unfair advantage over others.
- iv) Gaining access to a copy of an examination paper, either written or in electronic form, before its official release date to gain an unfair advantage over others.
- v) Communicating with other student(s) during an examination.
- vi) Copying from other student(s) during an examination, with or without his/her/their permission or knowledge. This act includes taking data from data sticks, taking another student's printout, or using other digital means.
- vii) Introducing into the examination room, or possessing any written or printed materials, unless specified in the rubric for the examination.
- viii) Substituting examination scripts or pages within main answer sheet(s) during the examination.
- ix) Making use of any electronically stored or communicated material within an examination room unless specified in the rubric for the examination.
- x) Use of a mobile phone during an examination.
- xi) Possessing any kind of weapon in or around the examination centre.
- xii) Using abusive or obscene language on the answer script.
- xiii) Mutilating the answer book.
- xiv) Removing a leaf from his/her answer book.

Plagiarism

HEC (anti) plagiarism policy shall be applicable to all students, faculty and staff members of the University.

Other Forms of Academic Misconduct

- i) Allowing another student to copy an assignment or sections of that assignment.
- ii) Any other deliberate attempt to deceive or to gain an unfair advantage over other students.

Student Protocol during Examinations

The students shall adhere to the following protocols during the conduct of examinations at the University but not limited to:

- i) During an examination, a student shall not leave the examination room without the permission of the invigilator.
- ii) No question papers and answer books are to be taken out of the examination room during the examination.
- iii) All students are required to bring their Namal student ID card for the examination. The invigilator and instructor reserve the right to check the ID of the students at any time during the exam.
- iv) Students are not allowed to enter the examination room if they are late by more than 15 minutes. No extra time is granted.

- v) Students may not leave the examination room till at least half of the exam duration has elapsed.
- vi) Students shall not carry any unauthorized electronic device in the examination room.
- vii) Any exception to the above rules may be sought by the invigilator from the Controller of Examinations.

Official Authority for Computation of Result

Grade points (GP) in each subject, Semester Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA) of each student shall be computed and notified by the Controller of Examinations at the end of each semester.

Issuance of Academic Transcript / Detailed Mark Sheet

A student may apply to the Controller of Examinations for academic transcript/detailed mark sheet, as per university's policy.

Graduation

In order to fulfil the graduation requirements, students must obtain at least 2.0 CGPA after completing the credit hour requirements of the respective degree program.

Medals and Awards for Graduates

Namal University Gold, Silver and Bronze Medals:

Namal University Gold, Silver and Bronze Medals will be awarded to the top three position holders in terms of CGPA of each academic program, respectively, provided they:

- i) Have earned a CGPA of 3.70 or above out of a maximum of 4.00;
- ii) Have not repeated a subject;
- iii) Have not withdrawn from a subject with a "W" or "WF" grade; and
- iv) Have not earned an "F" grade in any core, elective or compulsory subject during the course of study.
- v) Have not been penalized by the university in any disciplinary case.
- vi) Have earned the degree as per the road map and specified the minimum duration.

Dean's Roll of Honour

Top 10% graduates having highest CGPAs from each faculty (including Medal holders of various subjects of that Faculty) shall be entitled for the Deans' Roll of Honour provided they:

- i) Have earned a CGPA of 3.70 or above out of a maximum of 4.00;
- ii) Have not repeated a subject;
- iii) Have not withdrawn from a subject with a "W" or "WF" grade; and
- iv) Have not earned an "F" grade in any core, elective or compulsory subject during the course of study.
- v) Have not been penalized by the university in any disciplinary case.
- vi) Have earned the degree as per the road map and specified the minimum duration.

Resolving the Cases of tie in CGPA

- i) In case of a tie in CGPA between two or more students, the decision of the Medal shall be decided on the basis of the net percentage of marks obtained.
- ii) In case of the same percentage, the decision will be made by a committee comprising the Controller of Examinations and the respective Dean/Head of the Department.
- iii) Migrating and re-admitted students will not be eligible for any medal or merit position.

Tuition and other Fee

Introduction

- The fee is subject to revision at the beginning of each academic year.
- Admission and security fees will be paid once at the time of admission. However, Namal University offers a rather flexible scheme based on four equal instalments for the payment of tuition fees during the academic year.
- The Financial Support Committee has the authority to award financial support on need-cum-merit basis. The payment plan will be shared and agreed upon with the students.
- If a student does not sign the financial package (scholarship, payable) offered by the University, then it will be assumed that the student is paying the full tuition fee and the instalments shall be calculated accordingly.
- The amount of fee and date of payment will be clearly indicated on the fee card. Two weeks prior to the due date of every instalment, a reminder will be issued by the Finance Office.

Details of Fee

The structure of Tuition and other Fee of Namal University, Mianwali is given on the University Website at the provided link: <https://namal.edu.pk/fee-structure>

Tentative deadlines:

Instalments	Amount	Tentative Deadlines for Payments	payment Month
1 st	25% of total tuition fee per year	Before the start of Fall Semester	September
2 nd	25% of total tuition fee per year	Before Mid-Term of Fall Semester	November
3 rd	25% of total tuition fee per year	Before the start of Spring Semester	February
4 th	25% of total tuition fee per year	Before Mid-Term of Sp. Semester	April

Late Fee Fine:

If a student fails to pay their dues by the specified date, a late fee fine will be charged. For applicants receiving a scholarship or financial aid, no late fee fine will be charged up to 15 days from the date the scholarship/financial aid decision is made (granted or rejected). After 15 days, the late fee fine will be charged as per the schedule below:

Sr.	Duration	Fine (Rs)
1	Within 10 days after due date	100/-
2	After 10 Days	500/-
3	After one month	1,000/-

Financial Support

Namal University believes that education is the right of everyone irrespective of anyone's financial background. Admissions to Namal University are purely based on merit. Students may apply for financial support if they think they cannot bear the expenses of their education. To cater for the needs of the deserving students, the University offers generous need-cum-merit-based Financial Support.

Scholarships

Elite 90 Scholarship (High Achievers):

- 100% tuition fee waiver shall be offered to all candidates having 90% and above marks, using the first-year intermediate/equivalent marks or complete intermediate/equivalent marks, at the time of admission. The Elite 90 Scholarship recipients (High Achievers) are to pay other fees and charges as per university policy.

Need Cum Merit Based Scholarship

Need-cum-merit-based scholarship shall be offered, as per the decision of the Scholarship Committee, based on need and merit evaluation.

Merit basis: Intermediate percentage (Part-I/First Year or complete result available at admission time).

Need basis: Submission of income/expense proofs and household information for verification as per proforma duly approved by the Management Committee as part of Need Cum Merit Based Scholarship policy/guidelines.

False/withheld information will lead to cancellation and recovery of the awarded amount.

Duration

The scholarships/financial support will continue for four years of the degree programme, provided that the prescribed conditions are met.

Termination of Scholarship

The scholarship will be terminated if any of the following conditions hold true:

- If the scholarship awardee fails to achieve a CGPA of 2.75 in case of merit (Elite-90) scholarship and 2.20 in case of Need-Cum Merit based Scholarship at the end of any Semester.
- If the scholarship awardee's overall attendance in classes and labs for the current academic year falls below 75%;
- The scholarship awardee is found/discovered to be involved in any kind of academic and non-academic misconduct, failing to respect the University's code of conduct; and
- If any awardee drops off merit-based financial support, he/she will be entitled to apply for need-based financial support.

Other Terms and Conditions

- The candidates must inform the university if they secure any external funding for their studies that will be paid to Namal University and adjusted towards their Namal scholarship.
- The university may ask the student to apply for external funding (e.g., Honhaar, HEC, PEEF) if they fulfil the criteria.
- If a student's financial position changes during his/her undergraduate program, he/she is expected to inform the University for Review of their financial need or vice versa.
- One student can avail scholarship/financial support for one time and one program only.
- The University / Financial support committee reserves the right to conduct periodic reviews to ensure the provision of scholarships to needy students only.

Procedure for the award of Need-Based Financial Assistance

- Procedure for awarding need-based financial support shall be as follows:
- The new applicants can apply for need-based financial support on the prescribed form as soon as they confirm their admission by depositing the admission fee.
- The Financial Aid Unit (FAU) will follow up on the completion of the application and missing supporting documents. FAU will ensure completeness and verification of the documents with the application. The completed applications along with verified supporting documents/data will be forwarded to the Namal Scholarship Committee for their decision.
- The Namal Scholarship Committee will decide the range assessed for financial Support to be given to a student after considering the complete application. The students, along with their parents, may also be called for an interview.
- The decision of the University will be communicated to the students, their parents/guardians & Finance Office by the Students Support Office.

Change in Policy

The Board of Governors of Namal University reserves the right to make appropriate amendments to the rules and regulations as and when deemed necessary according to the set procedure.

Library

(Website: Library.namal.edu.pk; Email: library@namal.edu.pk)

Namal University has a growing library which is expanding its resources day by day. It is providing quality services, resources, and lifelong learning opportunities through books and a variety of other formats to meet the informational, educational needs. The mission of Library is to provide access and delivery of information resources to students, faculty, and staff in support of the research and instructional mission of university.

Library Collection

Library has collection of more than 15000 books covering multi disciplines including Computer Science, Electrical Engineering, Mathematics, Social Sciences, Management Sciences, Religions, Literature and History etc. Library also has subscription of multiple international Journals to fulfil the research needs of community.

Online Resources

Through HEC Digital Library Program, Namal University has campus wide access of research oriented online resources those are providing e- journals and e-books. The access link is available at library website. Library also has access of **Turnitin**, a software for checking similarity and plagiarism of student's assignments and reports.

Library Membership

All students, faculty and staff are entitled for library membership. The membership forms are available at circulation desk. Library staff will create the user's account in library system. The member will notify via email about his/her library account details for sign in. at library website. It will help him/her to renew the dates of issued books and to reserve or place hold the book online.

Borrowing

There are three categories of books in the library: Standard books, Book bank and Reference books. Following policies pertain to these categories:

- All students can borrow two books from book bank for whole semester. Other than book Bank. Students can borrow 5 books for 14 days.
- Standard books can only be renewed for a further 2 times, if another user has not reserved them.
- Overdue books will not be re-issued until the fine is paid.
- Two copies of same title will not be issued.
- Non-issuable materials such as reference books, magazines, journals are not meant to be checked out.
- Under exceptional circumstances, reference book can be borrowed overnight. You can borrow it just before the library closes, and it must be returned by next morning. It cannot be borrowed over the weekend.
- All issued books must be returned to the library by the due date. In case of overdue books, a fine will be charged, as mentioned in the fine policy.

- Books will only be issued to the person appearing at the circulation desk. You cannot borrow a book under someone else's name.
- Books or other materials borrowed from the library are non-transferable and are expected to be used by the borrower himself/herself. Books should not be passed on to somebody not belonging to Namal University.
- The borrower is solely responsible for returning books in time and keeping them intact. If you ask someone else to return, make sure he does it.
- In exceptional circumstances, borrowed materials must be returned to library to meet emergent needs. If recalled, the borrowed books must immediately be brought to the circulation desk.
- Books may be renewed/re-issued to the same user, provided no one has requested a reservation. However, if someone has already reserved it, you'll have to return the book to the library by the due date.

Book Bank usage

Book bank is collection of text books those are being taught in all programs. Students can borrow two books at a time from this collection for the whole semester.

Reservation

In order to support fair usage and optimal sharing of the collection, borrowed books can be reserved. If you need a book which has already been borrowed by someone else, you can request a reservation. Library staff maintains a reservation queue for borrowed items. Simply ask the library staff to place your name in the queue. You must also provide a valid email address so that you could be notified once the book is returned. Following policies apply:

- You cannot reserve the same book which has already been issued to you. If no one else reserved the book, you can get it re-issued on the day of return.
- Reserved book will be issued to the one who is top most in the reservation queue. If he willingly declines, the book will be issued to the next in the queue, and so on.
- If you have reserved a book, it is your responsibility to contact the circulation desk on its day of return. Library staff will wait for you till 12:00 noon next working day. If you do not appear, your name will be removed from the queue. The book will then be issued to the next person in the queue or to someone else if there's no one else in the queue.
- It is your responsibility to provide correct and active email address, and to check the email notification. Any change in the contact details (address, phone number, e-mail) must be reported to the library immediately.
- Students cannot reserve a reference book or a teaching resource.

Fine

To encourage and impose timely return of the library materials, fines are charged on over-due items. Borrowers are solely responsible for returning or renewing items by the due date. If the items are not returned by due date, fine will be charged at the following rate:

- Rs. 10 per day for an overdue book will be charged to all students. In case of overdue of reference material that library will issue for overnight to anyone but under

exceptional circumstances, Library will be charged 100 rupees per day. In case of a book from book bank overdue charges will be 50 rupees per day.

- If a library patron reports that the book is lost, he will have to pay twice the price of the book or return a new copy. Note that the fine will keep on incurring till the price paid or book returned.
- For students, the maximum fine limit before they can be issued books any further is Rs. 600. If the cumulative fine crosses that limit, you will not be issued books anymore. Your library account will be seized. In order to reactivate your account, you'll have to pay the full fine.
- Students must pay their library fines at account office and have to deposit its receipt at library.

Clearance

Students must get clearance from Library in order to obtain their degrees. Library clearance will not be declared unless he/she:

- Returns all borrowed books.
- Pays outstanding library dues (fine, book cost, etc.).
- Appears for the disciplinary action against violation of library rules

Library clearance will be marked only by the Librarian or In-charge Library. No other library staff is authorized to sign the clearance form.

Library Code of Conduct

Library patrons are expected to observe the following rules while using the library services. Violation of these rules may incur disciplinary action.

- Keep your mobiles on silent mode (or switch them off) while being in the library. You are not allowed to attend a call inside the library.
- Drinks and eatables are not allowed in the library.
- Smoking is strictly prohibited in the library
- Sleeping is not allowed in library
- Don't write and scratch the library furniture. In case of irreversible damage, you'll be heavily fined (up to Rs. 5000).
- Do not write, highlight, underline, mark, or fold pages of the books. Library books are examined on return and the borrower will be held responsible. In case of severe damage, you'll have to return a new copy of the book (same print) or pay the price of the book.
- Group discussions are not allowed in the silence zone of library. Complete silence should be observed, except for brief and subdued talk with the library staff
- If any library user disturbs the study environment which may cause disruption in service or distraction for other library users, he/she will be given a verbal warning by the library staff. For second time he/she will be given a written warning but for third time library will be referred the case to Disc Committee.
- If you read a library book inside the library, leave it on the table after you have finished. Do not re-shelf it. You may inadvertently misplace a book which can cause problems in its search later on.
- Do not change configuration of the PCs or any other equipment in the library. Namal IT code of conduct must be observed while using IT applications.

- Although you can use your belongings (laptop, books, register etc.) for study inside the library, you should place your bags on the shelves of personal belongings near the entrance door due to security concerns. In case of suspicion, library staff is
- authorized to check your bags.
- Someone found or proven guilty of stealing books or other items from the library may face legal actions.
- Treat the library staff with respect. Any misbehaviour would come under general codes of conduct.
- The Librarian is authorized to withdraw library facilities from any member who is found misusing the library material or facilities. 0

Muhammad Saleem

Assistant Librarian

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Information Technology Support Centre (ITSC)

Namal University provides IT services and support via ITSC department to all its **legitimate users** of its **campus network**, referred to as **Namal Network (NamalNet)**, primarily to ensure that every user enjoys a productive working environment.

The following guidelines are excerpts from the “Acceptable Use Policy for Namal Network Users”, which acts as a general guideline for all its users; the full document is available with ITSC and shall be provided on demand.

Services Provided by ITSC

- ITSC provides services for support and management of Computational Labs, Telephone Exchange, Printing services, Photocopying services, Email services, on-premise web hosting, IT equipment in Lecture Halls, networking of surveillance cameras, Domain controllers, FTP servers, Database servers – all integrated and supported via Namal Net.
- In addition, software solutions such as: Learning Management System, QOBE Campus Management System, Complaint Management System, Web Server Management, Intercom, Web Conferencing, Teleconferencing, Microsoft Office 365, to name a few.
- ITSC assists in the installation of OS such as Windows and Debian-based Linux, and applications such as LibreOffice, Inkscape, MS Office, MS Visio, LaTeX, Emacs, Zoom, to name a few.
- ITSC also assists users in getting to know the prevailing systems in place such as LMS; setting up of a server for research and development.
- ITSC actively engages On-Campus student societies in their events, providing support equipment such as multimedia, sound systems etc.
- ITSC staff guides the users in their purchase of an IT equipment to the best of their experience and knowledge, and can get you in touch with several vendors.
- For additional support and services, please visit ITSC located at main campus, or email at ITSC@namal.edu.pk, extension - 166.

General Policies for using the Campus Network

- i. The Campus Network allows users to use certain facilities
- ii. Network facilities are provided to University members and legitimate users. Users having legitimate access does not imply, that access details may be transferred to others, without University’s consent. The following are not allowed:
 - Disclose or share account details to access Campus network with others.
 - Allow un-authorised users to access Campus Network from own device or computer.
 - Share or copy files, software, data taken form Campus Network with unauthorised users.

- iii. The network is a shared medium to access World Wide Web (www) services; therefore, users should be considerate in usage during office hours.
- iv. Network objects (data, program, information) not particularly locked or protected by the system do not imply that they can be altered, deleted or manipulated.
- v. Users are not allowed to set up services on their own to share their files, data without prior permission from concerned authorities.

General Policies for Namal Network Account

- i. Users are the sole custodian of ITSC-provided account details; Users are responsible for maintaining a secure password (preferably 8 characters long, with alphanumeric characters and one capital letter).
- ii. In case the account passwords are forgotten, they can be reset with the help of ITSC staff.

Use of Copyright, Licensed material

Government of Pakistan (GoP) has certain laws governing IT, Data protection, and Cybercrime, which are equally applicable to users on NamalNet. Any information shared, any services availed/provided over internet or intranet must be done with care, especially accessing / use of copyright, licensed printed content (documents) or software. Please consult ITSC support team for guidance in case of unsure.

ITSC supports a few licensed Operating Systems to be used in its Labs and Servers, however encourages the use of open-source applications which are governed by licenses such as GPL, Common Creative License.

- “The Copyright Ordinance 1962 with Copyright Rules 1967” which are primarily for published material.
- “Personal Data Protection Bill 2020”, though draft, but is equally applicable ref: <https://moitt.gov.pk/>.
- Software installed on personal devices, are sole responsibility of the owner. Be aware of licensed agreements in place.

Email Usage Guidelines

Broadcasting mail or Mass emails of inappropriate or irrelevant email is discouraged, and is deemed unethical. The following types of emails are considered inappropriate, unless authorized to certain stakeholders:

- advertisement
- lost and found
- announcement of student activities
- personal surveys and questionnaires
- Email sent from fake and/or anonymous email accounts are discouraged, only email accounts assigned by University/ITSC should be used. Persistent use of fake email accounts can lead to serious disciplinary cases.

- Emails should be always written with proper language and observe common courtesy; never use bad language, or harass the recipient – read twice before sending email.
- It is strictly prohibited to register any social media and/or public platforms using Namal email address. However, this address can be used for academic platforms and research purposes.
- It is advised to make an appropriate email signature to be displayed at the end of your email; ITSC can assist in an acceptable signature.

Indecent and Pornographic Materials

The laws of Pakistan governing indecent and pornographic materials are applicable to files stored in electronic form as well. Illegal storage and distribution of such materials is a criminal offence and shall be dealt with accordingly.

Interaction with Other Network Users

Namal University encourages the use of communications tools, applications to maintain a healthy interaction amongst its users. Official correspondence is generally done via E-Mail, however, in the Post-Pandemic scenario, WhatsApp and LMS Chat has been extensively used.

It is of utmost importance, that decency be maintained in all types of interaction, be it online, or offline; avoiding the use of harassment, slander and discriminatory remarks. Best conduct is expected and encouraged from NamalNet users.

The Regulations governing Student Discipline apply to the misconduct in use of IT systems/devices on NamalNet.

Cyber Security

In view of escalating cybersecurity threats targeted at the higher education sector, it is imperative that every IT resource user and owner in Namal University should adopt appropriate cybersecurity protection.

Use of antivirus, malware protection is encouraged; please ask ITSC to assist you in installing its antivirus client and other ways to curb such threats (such as Linux based OS are encouraged).

Accessing External Network

Users should be aware that when accessing external network managed by respective authorities, their terms and conditions when accepted are applicable to the user solely; Namal University does not and cannot assist in case of litigation arises afterwards; therefore, it is advised to consult ITSC staff in this regard.

Enforcement of IT Rules

To ensure smooth operations of network managed services, if a Namal Net user is found to be the cause of interruption or disruption violating the aforementioned

guidelines, then depending on the seriousness of the offence, one or more of the following actions could be taken:

- Warning will be given to the user.
- Problematic programs/process will be stopped or be removed from the system.
- Problematic machines will be isolated from network until the problem is rectified.
- User accounts and computer will be suspended from accessing the network for a specified period as determined by ITSC.

Whenever appropriate, departmental coordinators/HoD will also be informed to suspend the student's access to departmental facilities. For serious offences, the case will be brought forward to Student Disciplinary Committee for further actions.

For offence against the law of Pakistan, ITSC will:

- Cooperate with Government of Pakistan, its law enforcing agencies, network administrators in their investigations.
- Impose necessary penalties, including suspension of access to all computing and networking facilities.

Related Laws, Policies and Regulations

- Prevention of Electronic Crimes Act, 2016; <http://www.fia.gov.pk/en/law/peco16.pdf>
- Prevention of Electronic Crime Investigation Rules 2018; <http://www.fia.gov.pk/en/law/PECARULES.pdf>
- FIA National Response Centre for Cyber Crimes; <http://www.fia.gov.pk/en/NR3C.php>
- Pakistan Telecommunication Authority for Type Approval of Mobile, Tablet; <https://www.pta.gov.pk/en/type-approval>
- Pakistan Frequency Allocation Board for use of Radio spectrum other than ISM (unlicensed band); <https://fab.gov.pk/>

Maqsood Haider

Deputy Network Administrator

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Software Development Cell (SDC)

Software Development Cell (SDC) builds and maintains multiple web-based applications deployed in the University. We work in a close-knit small team who work together to keep these systems up and running and find solutions to the day-to-day domain-specific problems. The nature of the job is such that we cannot restrict ourselves to one favourite programming language: so, we generally program in PHP, Python, Java, JavaScript, Shell, Perl Scripts, etc.

- Namal Campus Management System (QOBE)
- Namal Admission Portal
- Namal Website
- Namal Help Desk | NamHal |
- Namal Recruitment Portal
- FYP Catalogue
- PMDU Portal
- HEDR Portal
- Alumni Portal
- Degree Application & QR-Code Based Verification System
- Event Management System
- Career Development Cell (CDC)
- Leave Management System
- Provident Funds
- CAID Website
- NBC 2026 Conference Website
- Namal Learning Management System | NULMS |

Our team also provides both one-to-one and group-based support and training for our Learning Management System. Sessions for newly joined faculty are held in the second week of each semester, while courses covering other topics are run throughout the year, with separate sessions for employees and students.

Namal Campus Management System (CMS)

Q-OBE is the main Campus Management System (CMS) for Academics.

Q-OBE is a Learning Management System (LMS) for Universities, Colleges, Schools, and Vocational Institutes to maintain and improve the Quality of Education using OBE (Outcome Based Education) / AOL (Assurance of Learning) Methodology.

Q-OBE support Bloom's Taxonomy and OBE / AOL Accreditation Requirements of the following

- Complete registration system
- Attendance list online
- Students can see the status of results on their transcripts along with the names of their instructors

- On submission to Exam Branch by the teacher, the student can see his letter grade with the remark 'provisional'
- On declaration of results by Exam Branch, the status changes to 'Confirmed'
- Award List for Submission to Exam Branch
- A detailed analytic report
- Complete support to the Examination Branch for all activities performed at the branch
- Complete support to HoDs or their nominee with the availability of all information and reports.
- Complete clearance process is enabled in the system.

Prof. Dr. Mudassar Raza

Head SDC,

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Software Developer

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Health Facilities

Namal University provides Basic Health facilities to students and families round the clock. In case of a critical emergency, tertiary care hospitals are within a distance of almost 25 km. An ambulance equipped with all emergency medicines and equipment is available for this purpose.

Medical Health Care

A Resident Medical Officer, assisted by a qualified male/female nurse, is available for consultation and primary treatment of students, staff, faculty and families. The presence of qualified doctor and nursing staff at the campus and Residential Complex ensures emergency treatment for the Namal Family. In case of complicated cases, patients are referred to the relevant medical facility and are provided an ambulance in case of real need.

Dr. Rabia Zafar

Senior Medical Officer

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Naila Bano

Medical Assistant

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Muhammad Naseer

Dispenser

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Psychological Health Care

Psychological health is equally important as physical health. Namal University has acknowledged this by establishing Namal Wellness Centre, specifically designed to assist students, faculty, and staff. The facility provides a full-time qualified Psychologist, who is available to help individuals navigate a wide range of psychological concerns, including stress, anxiety, depression, anger issues, confidence issues, academic difficulties, adjustment challenges, bullying or harassment, and post-traumatic stress disorder (PTSD). All psychological assessments are performed using reliable, evidence-based evaluation and standardised scales to ensure accuracy and effectiveness.

As an independent and specialised unit, the Namal Wellness Centre provides professional counselling and therapeutic services by maintaining the privacy and confidentiality of those who visit. This facility prioritises respect, empathy, and a non-judgmental atmosphere. The Centre is dedicated to fostering emotional resilience, promoting healthy coping mechanisms, and enhancing overall mental well-being within the university community.

Ms. Komal Zafar

Clinical Psychologist

Tel: Ext. 183

wellbeingservices@namal.edu.pk

Career Development and Placement Centre (CDPC)

The aim of the Career Development and Placement Centre (CDPC) is to assist graduating students by highlighting the relevant job opportunities in the industry. The Centre, along with the academic departments, plays an important role in bridging the gap between industry and academia by signing MOUs with different companies for students' placements, training, and seminars. Placement Centre also hosts a job fair or open house event annually. Placement Centre conducts different trainings and workshops to develop the professional skills of the students such as interviewing skills, resume writing, etc.

Adnan Bashir

Head CDPC

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Fizza Riaz

Alumni & Placement Officer

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Departmental Representatives

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Dr. Awais Shaukat (Maths)

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Student Hostels

Introduction

Students pursuing their studies at Namal University Mianwali may reside in a hostel, owned or maintained by the University, during the studentship of their academic programs. These rules and regulations have been formulated to ensure that students staying in the hostel are accommodated reasonably, the hostel property is protected; and that a healthy environment is created for a healthy living.

Hostel Management

The following constitute hostel management.

1. Warden (Male & Female)
2. Hostel Fellows (Student on work-study programme.)

Students can approach any of the above for help, guidance and grievance redressal. Representations to higher officers must be forwarded through proper channel.

Admission to Hostel

1. Namal provides separate hostel accommodation for male and female students; all students on the University's roll are eligible to apply.
2. The allotment is made for a period of 4 years initially (renewable every year); however, it could be extended for 1 more year in special cases.
3. The allotment is made depending upon the availability of rooms; however, priority is given to non-residents of Mianwali or students from far-flung areas of Mianwali.
4. For Freshmen, hostel applications are received along with the admission forms, whereas Sophomore, Junior and Senior's hostel allotment is renewed at the start of their academic year without any application. A student may opt out by informing the hostel warden in writing.
5. Students seeking hostel accommodation (temporary or permanent both) at some other time in the semesters shall send their applications to SSO which will be forwarded to hostel warden and Finance office for further processing.
6. The student stay period is divided into the following 4 categories and hence will be charged accordingly:
 - a. 1 week
 - b. 2 weeks
 - c. 1 month
 - d. Entire semester

To clarify, a student will have to deposit one-week charges with the finance office whether he/she stays for the entire week or less; if the duration exceeds one week, the amount will be charged for 14 days, and so on.

7. At the time of admission into the hostel, every student is required to submit a duly completed *Hostel Allotment Form*.

8. Residents are issued a non-transferable hostel identity card by the SSO, which must be presented to the Security/ warden or any other authorized person upon request.
9. Accommodation will not be provided to any student whose registration is cancelled. Any student who is removed from the Rolls of the University will automatically cease to be a member of the hostel.

Room Shifting

1. Residents shall take possession of the rooms only after the allotment is made by the hostel warden.
2. No resident is allowed to change his/her room without the warden's permission. In case a genuine reason exists, he/she may be allowed to change/swap the room.
3. Unauthorized occupation or exchange of any room shall be treated as a violation of the disciplinary rules and regulations of the University, and the allotment of the violators will be terminated with immediate effect.
4. If a hostel resident is not personally residing and the administration finds the room misused, i.e., with unlawful or illegal occupants, his/her allotment will be cancelled, and the case will be referred to the Registrar's Office for further necessary action.

Safety and Personal Belongings

1. Residents are advised not to keep valuables, jewellery or large amounts of cash in their rooms.
2. It is the personal responsibility of the residents to take care of their valuables, which must be kept under lock and key. Hostel authorities will not be responsible for the loss of anything from the residents' room. However, if any loss occurs, it should be immediately reported to the warden.
3. While leaving for home during the summer break, all hostel residents are directed to take their valuables (cameras, watches, laptops, mobiles, clothes, shoes, etc.) with them. They may leave behind their fully packed quilts, blankets, pillows, bed sheets, etc.

Furniture & Fixture

1. Residents shall not bring any kind of furniture or fixture into the room. All furniture and fixtures shall be provided by the hostel management, mainly consisting of a Bed, a Table, a Chair & a Cupboard for each student. All the items in the student's possession are also listed in the *Hostel Allotment Form*.
2. Common hostel furniture must not be moved into other rooms or from one hostel room to another without the consent of the warden.
3. The residents should take care of all types of hostel belongings, including the furniture, electrical fittings, etc. The room furniture should be maintained in good condition during the entire occupancy period.
4. Any damage/loss of hostel property must be reported immediately to the warden. If some damage is detected in furniture, fixtures, or any hostel property, except damage incurred by normal wear and tear, the repair/replacement charges will be borne by the residents.

Use of Electric Appliances/ Items

1. The use of electrical appliances such as immersion heaters and electric stoves is forbidden in the hostel. Only light electric appliances and appropriate extension cords should be used.
2. Private cooking is allowed in the specific area allotted by the hostel management.
3. The use of audio systems which may cause inconvenience to other occupants is not allowed. The use of personal TV, VCR and VCD / DVD is prohibited.
4. When the students go out of their room, they should switch off all the electrical/electronic appliances and keep the room locked (at all times).
5. The residents should not attempt to fix electrical problems themselves in the hostel; instead, they must lodge a complaint with the hostel warden.

Room Inspection

1. The room of any resident can be inspected, but with prior intimation, by the hostel administration or any authorized member of the University.
2. In case any incident/activity/violation of rules is reported/noticed, the inspection may not require any prior intimation.

Notice Period

1. Residents are expected to stay in the hostel till the completion of an academic year. In case a resident desires to vacate the hostel, one-month notice is necessary.
2. Residents will have to vacate the hostel within one week after completion of his/her final examination/project. In case a resident does not vacate his/her room, the belongings will be removed from the room, and the room will be locked by the warden, with no responsibility of hostel management for loss, if any.
3. Before vacating the rooms, the students should fill up the *Room Vacating Slip*.

Suspension from hostel

In case of any wilful disobedience or defiance of any hostel/University authority, non-observance of hostel rules and regulations, or causing property damage, the administration reserves the right to suspend the allotment of any resident, which may eventually be converted into termination.

Hostel timings

1. Namal University is responsible for the safety and security of its students in the hostel premises. Any incident/mishap occurring outside the premises is not the responsibility of the University.
2. All students shall submit an affidavit at the time of admission to the hostel, duly signed by the parent/guardian, accepting responsibility for any mishap outside the premises.

3. No student is allowed to leave the hostel after 9 PM, and the mandatory return time is 11 PM. The hostel gates will be closed after these timings, and no student will be allowed to leave or enter the hostel, except students coming from home with prior information.
4. Students' movements to and from the hostel must be registered with the hostel fellows and at the entry gate. Absence from the hostel without intimation will be considered a violation of the hostel rules and will be subject to disciplinary action.
5. All male and female students will remain in their designated areas after 11 PM.

Medical Emergency

1. All cases of sickness shall be reported to the warden at his/her personal phone number or at hostelwarden@namal.edu.pk/ femalewarden@namal.edu.pk, who will arrange for necessary medical aid to the patient. The University's doctor will be available 24/7 at the hostel for this purpose.
2. If the case is serious, the patient will be taken to the nearest hospital for further treatment in a Namal ambulance.

Celebration of Festivals

Students shall take prior permission from the warden to celebrate festivals and birthdays. All celebrations should be arranged in the Mess Hall **before 11 PM** by observing the hostel rules and the norms of decency. No outside guests will be allowed. It is the responsibility of the concerned students not to disturb the peace of other hostel residents while celebrating their birthdays or any other festival.

Visitors

1. Rights of admission to the hostel premises are reserved; no visitor shall be admitted inside the hostel without the warden's permission.
2. Visitors are not permitted in the hostel after 8.00 pm. However, prior permission of the warden may be sought in special cases.
3. The student concerned will be informed by the security staff after the entry has been made in the visitor's book.
4. No male visitors are allowed to enter the female hostel or vice versa. Only those male/female visitors can be entertained whose names are given in the visitor's list, submitted to the hostel warden duly signed by the parents or guardians of the residents.
5. No parent or guardian of a resident is permitted to stay in the hostel without permission.

Mess and Dining Facility

- Cafeteria operates on self-service basis. Students must collect their own food and return trays /utensils after use. Keep the area clean.
- All residents are expected to eat in the Mess Hall. Residents are not permitted to take any article/utensils etc., outside the mess premises or to their rooms in the Chagda Residency.

- Students shall pay food and other charges in cash. Failing to do so could result in suspension of mess services.
- Cafeteria prices are subject to market changes. Rates may increase or decrease as per market rates.

Guests

Guests of residents are allowed in the mess only with the permission of the warden and on payment of the applicable charges.

Mess Timing

All the students are bound to observe the mess timings announced by the administration, which may be changed from time to time.

Mess Operational Committee

Mess Operational Committee (MOC), comprising faculty, staff and students, will decide the menu, check food quality, maintain a record of such inspections and give feedback to the administration for the improvement of food quality and other aspects of mess and dining.

Strictly Prohibited Activities

Disruptive Behaviour

A quiet period should be observed in the hostel from 11:00 pm to 06:00 am. Care should be taken at all times to ensure that music/loud talking is not audible outside the room. Any manner of festivity and noise making/celebrations, which may cause disturbance to other residents in hostel premises, is not allowed.

Harassment

Namal Harassment Policy shall serve as a guideline in dealing with all forms of harassment, including sexual.

Ragging

Ragging or any act that causes physical or psychological harm, fear, shame or embarrassment, teasing, abusing, shouting, playing practical jokes or asking to do any act against the will shall be subject to appropriate disciplinary action. The hostel warden will report such occurrences, if any, to the disciplinary committee.

Alcohol/Drug/Smoking

Residents shall not bring, store, possess and/or drink any alcohol/intoxicating drink, drug or substance of any kind whatsoever. Smokers shall use open space which must be at least 20 yards away from the buildings. An occurrence of such behaviour shall invite strict disciplinary action.

Fire-arms

Any type of storage or possession of firearms, explosives, and inflammable goods on the premises of the hostel is strictly prohibited. Violation of the rule will lead to expulsion from the hostel.

Cleanliness

1. Maintenance of hygiene and cleaning of hostel rooms shall be undertaken by all the students.
2. Cleaning of the hostel corridor is the collective responsibility of the Namal staff and the students staying there. Do not leave any mess items or anything else in the corridor.
3. Shoes must be placed in the rooms or on the shoe racks in the corridors.
4. Do not litter or spit.
5. Use dustbins placed in specified locations to dispose of rubbish.
6. The rooms will be inspected periodically and if found unclean and filthy, the residents will be:
 - issued a warning letter (1st occurrence)
 - fined Rs 300 (2nd occurrence)
 - will be subject to further punishment as per policy (3rd occurrence)

Non-Compliance of Internet Usage Policy

All residents are required to register their personal computers with the IT Section. Residents shall abide by the Internet Usage Policy of the University.

Pets

No pets are allowed inside the hostels.

Violation of Hostel Rules and Regulations

Disciplinary Action

In addition to penalties and fines mentioned earlier, disciplinary action shall also be taken against other violations as per University's rules and regulations. In the following categories, respective competent authorities will have the discretionary powers to impose the penalties; however, appeals can be made to the Rector.

Recovery of Damage/Losses to Property

Any damage/loss of hostel property must be reported immediately to the warden. Residents will be charged for any missing/damage property except damages incurred by normal wear and tear.

Offences and Penalties

No.	Offences	Penalties	Competent Authority
1	Student who stays outside the hostel premises after the return time.	1. Warning letter or 2. Fine minimum Rs. 300/-	Warden
2	Non-resident who remains inside the hostel after the allowed timings		
3	Changing rooms without permission	Termination of allotment	
4	Failure to vacate the room within the stipulated period	Fine: minimum Rs. 500/-	
5	Smoking in the room/hostel	1. Warning letter or 2. Fine Rs. 300/ or 3. Both	
6	Keeping pet(s)	1. Warning letter or 2. Fine Rs. 200/-	
7	Failure to switch off lights/fans before leaving the room/hostel	1. Warning letter or 2. Fine Rs. 500/-	
8	Failure to keep the room neat and tidy	1. Warning letter or 2. Fine Rs. 300/-	
9	Playing loud music or making noise	1. Warning letter or 2. Fine Rs. 500/-	
10	Damaging any fixture in the hostel	1. Warning letter or 2. Compensation according to the damage	i. Warden ii. Admin Warden will forward such cases to the Disciplinary Committee
11	Organizing social activities without approval	1. Warning letter 2. Fine Rs. 500/-	
12	Stealing	Expulsion from hostel and the University	
13	Possession/drinking alcohol in hostel	Expulsion from hostel/ University	
14	Not marking attendance on a daily basis	1. -Warning email 2. Fine minimum Rs. 500/-	
15	Unauthorized leave from hostel	1. Fine minimum Rs. 1000/- 2. Expulsion from hostel	

Note:

1. Fines should be paid by residents only at the Finance Office.
2. Repeated offence/fine will cause expulsion from the hostel.

Complaints

All residents must register their complaints at <https://namhal.namal.edu.pk>. In case the problem is not fixed in time, the resident may contact the Warden.

Revision of Rules and Regulations

The University reserves the right to revise the rules and regulations from time to time and will keep the residents informed of any changes via email and in the form of notices on the hostel notice boards. Ignorance of rules and regulations will not be accepted as an excuse.

Mr. Saad Khan

Warden Male Hostels

Tel: 0301 1303018

hostelwarden@namal.edu.pk

Warden Female Hostel

Tel: 0459 236995 (130)

femalewarden@namal.edu.pk

General Administration

To harness the potential of the students and to facilitate them in achieving their academic goals, the University provides quality staff, services and facilities. To improve its standards and maintain an environment conducive to learning, the quality of the services is regularly monitored. It is the responsibility of the students to get the maximum benefit from the provisions provided by the University by becoming familiar with them.

General Administration Department serves the purpose of facilitation and quick provision of all the required facilities to different departments. It provides support to all the activities of the University in coordination with other departments. We provide services in the following domains:

1. Security of the community, campus and assets.
2. Dining facilities for the community both at Campus & Residences.
3. Transport services.
4. Campus traffic and car entry/parking system.
5. Travel services for faculty and staff.
6. Postal and courier services.
7. Classroom staff in terms of maintenance of auditoriums/ classrooms.
8. Janitorial services ensuring a neat and clean campus.
9. Arrangement/reservation of accommodation for guests.
10. Horticulture services for maintaining Green Namal Campus and Hostel.
11. Electrical and civil services.
12. Civil works.
13. Space allocation and accommodations.
14. Maintenance of the premises, i.e., Campus & Residences.
15. Medical services. Resident doctor availability 24/7.
16. Ambulance availability 24/7.
17. Events management.

Mr. Shabbir Ahmed

Deputy Manager

Tel: 0459 236995 Ext 136

shabbir.ahmed@namal.edu.pk

Mr. Saad Khan

Assistant Manager

Mobile: 0301-1303018

saad@namal.edu.pk

Office of the Director Student Affairs

Namal Societies & Clubs

Student Societies help to bring like-minded people together on one platform, share the same viewpoints and construct new ideas. They not only allow students' minds to flourish amid the hectic routine studies and frenzied curriculum but also allow them to exhibit their entrepreneurial, leadership and artistic skills along with sports. Keeping in mind all these aspects, Namal University has designed 08 active student societies that directly contribute to the further development of their recreational and vocational skills.

Student societies consist of the general body and the executive body. General body consists of the general members. Any student of Namal University has the right to become a member of a society he/she is interested in.

Patrons play important role and establish a bridge between executive members and Patron-in-Chief. The office of the Patron-in-Chief plays a pivotal role and monitors all the activities and plans of the Societies and Clubs. He is the focal person who conveys plans, concerns and suggestions to the offices of Director Student Affairs and Rector. Proper representation minimizes the gaps and flaws in the execution of the planned activities.

Eligibility Criteria for Executive Bodies

A student, who wants to become a member of the executive body of a student society, must fulfil the following conditions:

1. He/she must be a member of the general body for at least one year.
2. He/she has not been involved in any disciplinary case throughout his /her University life.
3. Should not be in the executive body of any other society at the same time.
4. Must not have been suspended/removed from the executive body of any society before.
5. Candidates who have been convicted by the Disciplinary Committee and found guilty of serious offenses such as harassment, disruptive and violent behaviour, academic violations etc. shall not be considered for any position within the core body in the light of recommendations received from the Disciplinary Action Committee.

It is the responsibility of the Patrons of the respective societies and clubs to select their teams purely on merit. He conducts interviews and may get the help of outgoing Presidents to be the party of interview panels for selecting good teams. Patrons should formally announce the slots to all the students. Interested students will apply and may get selected, if Patrons think that they deserve to be the part of their teams.

Process for Shortlisting the Candidates

In order to shortlist the applicants, who have applied in more than one society, the process of short listing will be done in the presence of all Patrons of the Societies and Clubs. In such a case, the candidate will be considered for a position of only that Society for which he/she has previous relevant work experience and has already performed with full dedication and devotion. His/her previous performance will surely be given good weightage.

Role of the Executive Body

1. Propose the events and the budget for the next academic year in consultation with Patron of the Society. Patrons input is of great significance. Patrons can't distance themselves from the policy matters and planning of the events.
2. Execute the planned events on time, as mentioned in the Activity Calendar.
3. Ensure the smooth execution of the events and abide by the Namal University's values and rules.
4. Accept all the proposals and ideas on merit from any student of Namal University (whether the student is a member of the society or not). At least the student, who comes with some idea, should be given the justification why his/her idea cannot be executed. The student has a right to appeal to the Patron if his/her idea is rejected by the society members.
5. Drive the membership campaign, especially on Orientation Week of the new batch. They will utilize the given slot effectively to attract as many Freshers as possible.
6. Propose the future executive body members to the Patron of the Society before the end of academic year. It's left to the discretion of the Patron when he/she gives any weightage to their suggestions or not.
7. Write the review of the last academic year.
8. Ensure that the budget is linked with the student society activities and that there is smooth execution of the planned events during last year.
9. Seek out potential donors after getting approval from the Patron. Executive Bodies should work proactively to attract sponsors by preparing nice proposals about the activities or events they have planned.

Suspension of Membership

The Patron has the right to suspend the membership of any member if he/she:

1. Is not performing his/her assigned duties and tasks.
2. Is unable to entertain students' practicable ideas.
3. Proven guilty in some disciplinary case.
4. Unable to maintain good academic record (repeating a year or a subject).

Role of Patrons of Societies and Clubs

Patrons of the societies are responsible for the following:

1. He/she plans the Activity Calendar well in time, working in close coordination with the executive body and submits it to the office of Patron-in-Chief well before the commencement of Academic Sessions. He/she is responsible to propose dates which don't clash with the academic activities. Tentative dates and estimated budget are supposed to be mentioned in the Activity Calendar of the year.
2. He/she proposes budget of the related society. Patron should justify the budget to the office of Patron-in-Chief.
3. He/she acts as a bridge between the student body and the Patron-in-Chief's Office.
4. He/she ensures that the events should abide by the Namal University's values.
5. In case of violation of Namal University's values and rules & regulations, Patron will report to Patron-in-Chief.
6. He/she is bound to ensure that events are announced well in time and requests for funds are initiated at least 15 days before the events.
7. He/she should not permit emails announcing events or trials in the nick of the time. The information should be shared at least 7 days before the events or trials.
8. He/she should meet the commitments promised in Activity Calendar. He/she should motivate the students to come up to the expectations. He/she should discourage to arrange or propose the events randomly as a last minute's thought.
9. He/she will personally monitor the spending and adjustment of advanced funds. He will ensure that receipts have been produced by the executive member who drew advance from Finance Office.
10. He/she will have to bear in mind that academic activities should not be disturbed by the proposed events. He/she should not relax his team members from academic tasks for the sake of society events. For this purpose, he/she will have to consult the academic calendar with utmost care and concern. No exemption culture is supposed to be promoted.
11. He/she, after each event, is responsible to send a brief write up, along with pics, to the office of Patron-in-Chief for Social Media and Web Page of the University.

Role of Patron-in-Chief of Societies and Clubs

Patron-in-Chief takes different initiatives in consultation with Patrons of the societies and implements them seeking approval from the Director Students Affairs. Patron-in-Chief is responsible for the following:

1. He/she approves the list of tentative events and the estimated budget proposed by the patrons and submits it to the Director Student Affairs.

2. He/she scrutinizes the budget sent to him by the patron of the respective society and club and submits it to the Director Student Affairs making necessary changes.
3. He/she communicates Activity Calendar to the Director Student Affairs which is approved by the DSA after the presentation of each patron along with co-patron(s).
4. He/she ensures strict compliance of the rules and regulations and sanctity of values of Namal University
5. He/she reports the violation of rules and regulations, misconduct and damage done to the values through indecent remarks or inappropriate acts to the Director's Office for necessary actions.
6. He/she has the right to disallow or reject the requests for funds, if it is submitted late.
7. He/she should not allow patrons of Societies and Clubs to float messages in the nick of the time. He/she should monitor that the information should be communicated well before the events.
8. He/she should consistently monitor the workings and performance of the Societies and Clubs and should ensure his/her interference, if some anomalies are observed. He/she should issue warnings to the concerned Societies and Clubs which remain dormant throughout the year and don't meet the commitments given in Activity Calendar.
9. He/she has the right to propose elimination/discontinuation to the Director Student Affairs on the basis of dormancy, inefficiency, lethargy and lack of vitality to meet the commitments. He/she will ensure that Societies and Clubs becoming irrelevant won't have the right to remain intact.
10. He/she will not sign any demand, if he is not properly briefed by the patron of the respective society. After being satisfied with the justifications provided by the patron, he/she will submit it to the Director Student Affairs for further necessary action.
11. He/she will monitor that activities don't hinder the smooth functioning of classes and academic activities.
12. He/she will monitor that patrons and their teams are keen to meet the commitments and vibrant atmosphere has been created through meaningful and

entertaining events.

13. He/she is responsible for sharing proper briefing with Marketing Team, so that it may properly be covered through Social Media channels and Official Website of the University.

Muhammad Irfan Nadeem

Chief Patron of Namal Societies & Clubs

Chief.patron@namal.edu.pk

Ext. 128 & 195

Student Societies

Rumi House



Rumi House is the Central Point of Namal Societies and Clubs. Rumi House is headed by the Chief Patron of Namal Societies & Clubs. It provides the Core Teams and General Members a platform to plan, organize and conduct activities throughout the year. The Founder of Namal University Mianwali used to address Namalites quoting Rumi, 'You are born with wings. Why prefer to crawl through life?' and 'Your Heart knows the way. Run in that direction.'

It gave birth to the idea of establishing the Rumi House to enable the students in recognizing their potentials.

Rumi House monitors all the Societies & Clubs and arranges Team Building Activities, Orientation Weeks and TEDxNamalUniversity.





Introduction to Namal Societies & Clubs

Student Societies help to bring the likeminded people together on one platform, share the same viewpoints and construct new ideas. They not only allow students' minds to flourish amid the routine studies and frenzied curriculum but also allow them to exhibit their entrepreneurial, leadership and artistic skills along with sports. Keeping in mind all these aspects, Namal University designed 8 active student societies that directly contribute to the further development of their recreational and vocational skills.

1. Namal Society for Social Impact (NSSI)

Patron: Dr. Mudassir Jatala

Co-Patron: Mr. Zaka ur Rehman, Mr. Naeem Maqbool, Mr. Qari M. Yasin, Ms. Rizwana

One of the oldest Societies (a true pioneer indeed) in Namal, NSSI offers a great deal to those students and volunteers interested in serving back to the society. Students here in this society devotedly work towards helping those who are not fit to cater their problems and are in need of educational or financial support. Students in this society are assigned to teach those students who come from nearby areas during the after-hours. It also reaches out to the hospitals in Mianwali and nearby poly-health clinics to provide them with blood in order to save the lives of those suffering. Thus, playing its part in contributing back to the society in every manner. It has three initiatives namely, Blood Wing, Education Wing and Emergency medical services wing.





Aims and Objectives

- To contribute back to the society.
- Serve community through the established wings.
- Encourage the idea of serving those in need.

Main events:

- Cultural day
- Religious Festivals
- Blood Drive
- Free Coaching Classes (throughout the academic year)

2. Namal Literary and Debating Society (LDS)

Patron: Dr. Israr Ali Khan **Co-Patrons:** Ms. Nida Sultan, Ms. Koman Zafar, Muhammad Imran, Mr. Haris Bilal

Namal literary and debating Society is the pioneer to bring forward students who take interests in literature and creative writing. It promotes the aspiring writers by publishing their written work and channelizing their inner potential and helps them understand their capabilities in a better way. It conducts various workshops and seminars to further assist the students in refining their literary and writing skills. One of the most sought after “baithak” of LDS brings students and teachers of Namal together on one platform and share their viewpoints regarding their favorite books and other subjects relating to literature.



Aims and Objectives

- Encourage students to speak up their minds.
- To be able to share their ideas in a confident manner.
- Endorse creative writing and critical thinkers.
- Edification of soft skills.

Main events:

- Bazme Namal (Mushaira)
- Bait Bazi
- Intervarsity Declamation Contests
- Takrar (Parliamentary Debates)
- Baithak

3. Namal Dramatics Club (NDC)

Patron: Mr. Abdul Rafay **Co-Patrons:** Ms. Tazeen Ayesha, Ms. Farkhanda, Mr. Zafarullah, Mr. M. Imran, Mr. Shah Haseeb

As the name suggests, it is a group of students who enjoy theatrical expression and the society is dedicated towards exploring the best cinematic and musical talents among the students. NDC welcomes students who enjoy working on stage as well as behind the curtain, providing them a platform for artistic expression, dialogue and innovation in the arts of music and dramatics.





Aims and Objectives

- Give platform to those students who express themselves through art and music
- Bring out the artists in students.
- Promote art of music and acting in the students.

Main events:

- Qawali Nights
- Music Concets
- Annual Play
- Rangmanch
- Artista fest

4. Namal Sports and Adventure Society (NSAS)

Patron: Dr. Hamza Wazir **Co-Patrons:** Ms. Tazeen Ayesha, Mr. Saad Khan, Mr. Usman Muavia

It goes without saying that sports and physical fitness is an integral part of any education. And it's also a great way of releasing stress and improving students' well-being. NSAS makes sure that every student of Namal whether male or female takes active part in the

physical drill and recreational sports with friends, staff and teachers in a series of inter-house matches, competitions, hiking, and recreational & adventure trips. For this purpose, every student has been assigned a house that's headed by a house master which is responsible for the recreational sports and games and trips on and off campus.





Aims and Objectives

- NSAS strives to encourage sports and adventurous activities at Namal.
- Maintain a healthy balance between sports and education
- To develop a positive competitive environment among the students.
- To promote talent and give some exceptional sportsmen to Pakistan.

Main Events:

- Hiking
- Intervarsity tournaments
- Sports Gala
- Ramadan Festival

5. Namal Environmental Club (NEC)

Patron: Dr. Shafique Ur Rehman **Co-Patron:** Dr. Faiqa Ali, Dr. Mairaj Ali, Ms. Zunera Batool, Dr. Jahangir Khan,

The mission of NEC is to help preserve the notion of “Green Namal” by contributing to it actively. There are dozens of students who eagerly take part in plantation drives and are dedicated to sustainability and conserving the environment of Namal and its nearby

areas. NEC helps in maintaining the vicinity of the campus with the help of its members and other volunteers. It helps to explicate the significance of environmental preservation and its seriousness amid all the mass environmental degradation and global warming by conducting various seminars and having over acclaimed environmentalists from different areas of Pakistan. It recently inaugurated a fossil museum which depicts the rich fossil history of the area.



Aims and Objectives

- To support and promote environmental sustainability programs in students.
- Awareness about environmental problems taking place.
- Holding meetings for instruction and discussions on subjects connected with the theory and practice of Environmental Sustainability.
- Participation of students in Nature and Environmental Sustainability activities.

Main Events:

- Mountain Day
- Earth Day
- Cleanliness Drive
- Tree Plantation

6. Namal Idea Club (NIC)

Patron: Dr. Muzammil Ahmed **Co-Patrons:** Mr. Saad Khan

Drawing out the entrepreneurial proficiency in the students, Namal Idea Club helps its students to refine their entrepreneurial ethos by giving them the proper business, digital marketing and stock insights and trends of the prevailing era. It cultivates the important aspects in students that are needed to further assist them in future. It not only wises them methodically but also lets them practically demonstrate the learnt techniques during their course of education, which includes designing and selling T-shirts and Mugs. Furthermore, NIC has recently launched ICON incubation center that aims to provide financial sustainability to the students for their startup ventures.

Aims and Objectives

- To help students refine their entrepreneurial skills.
- To promote innovative ideas.
- Help students in gaining the market insights.

Main events:

- Minute to Win It
- Ideathon
- Character Day





7. Namal Media Club (NMC)

Patron: Mr. Shehzad Arif **Co-Patron:** Mr. Ammar Ahmed Khan

A media society which is basically the eyes and ears of Namal. It captures every happening on and off campus and advertises it on social media. It works to promote a positive image of Namal to the world and other universities. Students here learn the art of photography and videography and manage different social media platforms. They even organize different events relating to media coverage and including other extra-curricular activities to maintain a healthy balance between fun and frenzy educational curriculum.





Aims and Objectives

- To provide coverage of every happening off and on campus.
- Engage students in photography and videography competitions.
- Project and promote the Namal brand.

Main events:

- Photography and videography competitions
- Cooking Competition
- Theme-based competitions
- Kahahi
- Tasveer

8. Namal Skills Development Society (NSDS)

Patron: Ms. Aqsa Tariq **Co-Patrons:** Ms. Nida Sultan

NSDS Namal is a shared facility that provides language proficiency skills, soft skills development and targeted improvements in the quality of training. Students here learn the art of speaking fluent English, creative writing and work on their presentation skills.



Aims and Objectives

- Development of soft skills in students
- Promotion of linguistic skills in students
- To make students familiar with the advancements and innovations taking place in the field of English linguistics and literature.

Main events:

- Arts Day
- Workshops, Trainings & Seminars (GAT, GRE, IELTS etc.)

IMPORTANT CONTACT NUMBERS

Namal University:

No.	University Office	Telephone	Mobile
1	University Exchange	0459-236995	
2	Security (Campus gates) (Hostel gate)	Ext. 111, 103	0337-7807526 0301-3959215
3	University Transport Office	Ext. 135	0300-5297285
4	Student Support Office (SSO)	Ext. 130	
5	University Dispensary (Campus) (Hostel)	Ext. 168 -	0332-1878489 0301-5469686 0325-9536921

The student-relevant policies implemented at Namal University, Mianwali, are available on the Namal University website at the following web link:

<https://namal.edu.pk/downloads>



NAMAL UNIVERSITY MIANWALI

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